



**HALSEY BUDGET COMMITTEE MEETING  
STATE SHARED REVENUE HEARING  
TUESDAY – APRIL 26, 2022 – 6:00 PM  
HALSEY COMMUNITY CENTER  
100 WEST HALSEY STREET  
HALSEY, OR 97348**

1. MEETING CALLED TO ORDER - MAYOR JERRY LACHENBRUCH
2. ROLL CALL - CITY ADMINISTRATOR/BUDGET OFFICER
3. ELECT BUDGET CHAIR
4. APPROVE MINUTES – April 27, 2021
5. RECEIVE BUDGET MESSAGE - BUDGET OFFICER
6. RECEIVE BUDGET PROPOSAL - BUDGET OFFICER
7. RECEIVE POSSIBLE USES OF STATE SHARED REVENUES - BUDGET OFFICER
8. PUBLIC HEARINGS
  - A. Possible Uses State Shared Revenues
  - B. Proposed Budget
9. DISCUSS BUDGET PROPOSAL – STATE SHARED REVENUE
10. APPROVE BUDGET, TAX RATE & PROPOSED TAX LEVY  
or  
CONTINUATION – Set Next Date
11. ADJOURNMENT

**\*\*The Proposed Budget and Budget Message will both be available to the public on April 21<sup>st</sup> for pick up at city hall or may be emailed by request. \*\***

### **TELECONFERENCE MEETING**

The Halsey Budget Committee will meet in person in the Community Center downstairs in City Hall. Members of the public may attend in person or remotely via telephone or Zoom.

**Do not attend in person if you have any symptoms of Covid-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle aches, headache, sore throat, congestion or runny nose, nausea, vomiting or diarrhea.**

**Please use the following phone number:**

**1-253-215-8782**

**Meeting ID: 343-141-9714**

**Please contact city staff in advance for an invitation link to be emailed to you if you prefer to log in via computer or another device.**

After the Budget Chairperson closes the Public Hearings, the Budget Committee may deliberate further if they choose. You then have three options: you may approve the proposed budget as submitted, you may approve the proposed budget as amended if you have requested small specific changes, or you may request a postponement and ask the Chairperson to schedule the next meeting. That meeting is tentatively scheduled for Tuesday, May 10<sup>th</sup> at 6:00 pm prior to the May City Council Meeting, but you may choose another time.

If you choose to approve the proposed budget, two motions must be made:

**To Approve the Budget:**

- I move that the City of Halsey Budget Committee approve the budget for the fiscal year 2022-23 fiscal year as submitted.

**-OR-**

- I move that the City of Halsey Budget Committee approve the budget for the fiscal year 2022-23 as amended. (You may need to describe the proposed amendments so the motion is clear.)

**To Approve the Tax Rate & Proposed Levy:**

- I move that the City of Halsey Budget Committee approve the property taxes for the 2022-23 fiscal year at the rate of \$5.6014 per \$1,000 of assessed value for the permanent rate and the tax levy for the general obligation bond in the amount of \$55,761.

## Budget Committee Meeting State Shared Revenues Hearing

April 27, 2021 6:00 pm, Halsey Community Center, 100 Halsey Street, Halsey, OR

**Meeting Called to order at 6:01 pm**

### ROLL CALL

Present: Mayor Jerry Lachenbruch, Councilor President Lee Skinner, Councilor Christine Raven, Councilor Ken Lorensen, Councilor Randy McMillen, Councilor Michelle Isom, Councilor Jerry Gillson, Committee Member Briana Parra, Committee Member Anne Sunday, Committee Member Jennie Lorensen, Committee Member Marjean Cline, Committee Member Patti Linn, Committee Member Mary Price

Absent:

Staff: City Administrator Hilary Norton, Municipal Clerk Carol Canham Terrill, Assistant City Recorder Larissa Gangle

Guests:

### ELECT BUDGET CHAIR

Committee Member Briana Parra volunteered to serve as chairperson

**Move to:** Nominate Briana Parra for the Budget Committee Chairperson position

**Motion by:** Committee Member Cline, seconded by Councilor Lorensen

**Vote:**

Ayes: Unanimous

Motion Carries

Chairperson Parra led the meeting.

### APPROVAL OF MINUTES

**Move to:** Approve the Minutes from the April 28, 2020 Budget Committee Meeting

**Motion by:** Committee Member Sunday, seconded by Mayor Lachenbruch

**Vote:**

Ayes: Unanimous

Motion Carries

## RECEIVE THE BUDGET MESSAGE

Budget Officer Hilary Norton presented the Budget Message.

The 2021-2022 City of Halsey Budget document is developed to sustain current service levels, to increase the capacity for facilities maintenance and infrastructure, to forward the adopted 2020-2021 Council Priorities, and to ensure financial resilience against potential economic impacts from Covid. The City of Halsey budget document is organized into 17 funds. These funds fit into five categories: general fund, debt service fund, enterprise funds, special revenue funds, and reserve funds.

The total amount of the proposed budget for Fiscal Year 2021-22 is \$2,793,168. This is an increase of 8.3% over the prior year's budget. The beginning fund balances are higher, due to over anticipating the financial impact of Covid 19 on City revenues. This budget also includes estimated American Rescue Plan (ARP) funds to be received in Fiscal Year 2021-2022. Administration is up by 11% due to ARPA funds. Streets is up by 10%, as Council has priorities around increased street maintenance and street projects, that higher beginning fund balance is being used for that, as well as receiving another Small Cities Allotment Grant for another project. Water shows a decrease of 13%, this is due to the current year including the water meter project, which inflated the budget by \$100,000 which it does not have this year. Sewer, Storm and Library are each a little higher than last year due to ARP funds and higher beginning fund balances. Reserves/Unappropriated is up due to higher proposed transfers into the Water and Sewer Reserve funds.

The ARP funds are penciled into several funds, but the final rule on how they may be used. So where they are placed in the budget is tentative until we get final guidance. Even though we don't have full guidance, we are including it in the budget process so that those funds can be used in the coming fiscal year.

The budget is written anticipating potential future decrease in Linn County collection rates and possible reduction of utility revenue. We don't know yet what the next year will bring in terms of delayed economic impacts of Covid. We anticipate the need for continued frugality throughout the year, but funds have been budget to support needed maintenance and Council Priorities.

## RECEIVE BUDGET PROPOSAL

Budget Officer Norton discussed the budget proposal.

### General Fund

- The General Fund balance shows an increase of 61 percent. 18 percent is due to conservative expenditures in 2020, 43 percent is due to ARPA funds estimated to be received.
- State Revenue Share is anticipated to be about \$10,000 and that is part of the proposed transfer to the Stormwater Drainage Fund.
- The \$8,000 in Planning includes funds for beginning work on the first four chapters of the Comprehensive Plan update and for the goal setting session.
- 50% of ARP Funds were left in the General Fund, including Economic Development, Community Partner Donations, and Capital improvements.
- The Elevator maintenance line is increased for a Seismic test that is now required by the state.

- The Wetlands Mapping project did not begin this year, the funds have been rolled into the next year budget.
- The increased costs in Software Computer Support reflect increased investment and ongoing maintenance for better cyber security.
- The 20,000 in Economic Development is a proposed use of the ARP funds.
- The 10,000 in Community Partner donations is also a proposed use of ARP funds.
- \$16,000 in professional services is for a landscaper for City Hall and for the park.
- Capital improvement funds are budget to repair the upstairs double doors, replace the rear emergency exit, and replace the software and hardware that programs the electronic lock for the Community Center, and for lot restriping. \$30,000 of ARP funds may be used for a new electronic sign to advertise community events and improve emergency communication.
- The contingency fund of \$30,000 can be accessed by Council Resolution through a supplemental budget process mid-year if needed.

#### Street Fund

- ODOT Highway Trust revenue is anticipated to increase slightly.
- Revenue in the Street fund also includes a \$100,000 Small Cities Allotment Grant for chip sealing several blocks of streets in Halsey.
- Materials & Services: Scheduled replacement of faded or damaged stop and street signs, tar sealing cracks on W 1<sup>st</sup> Street, and for repainting curbs and parking lines.
- Capital Improvements: funds are budgeted for the chip seal project.
- Street & Pathways: \$2,000 transfer, as requirement for receiving the Oregon Highway Trust Fund Revenue.

#### Street and Pathway Fund

- There are no proposed allocations for 2020-2021. Funds are being reserved for future projects.

#### Bond Fund

- Linn County's collection rate was slightly higher than expected, so the beginning fund balance is a little higher than expected, which allows the city to collect about \$2,000 less than last year.

#### Library Fund

- Similar to prior years, but some funds are budgeted to improve cyber security at the library. This would allow us to offer free Wi Fi at the library. We also need a new computer at the library.

#### Water Fund

- Water Fund Revenue does not include an annual increase this year. The prior year's revenue impact was less than anticipated. The fund does include some ARPA funds transferred in, and a possible new Rate Relief program, contingent on whether the final ARPA guidance allows that usage.
- Transfers include 30,000 to the Water Reserve Fund and \$4,000 to the Vehicles and Equipment fund.

- Materials & Services section includes funds for cyber security upgrades, for city-wide leak detection, for the diving inspection of the reservoirs, for insulation at the shop and for roof repair. The budget also includes funds for updating cyber security in the shop.
- Capital Outlay funds include a backwash meter for the water plant, and on-site fuel tanks if they are feasible. They would support a Council goal related to Emergency Preparedness.

#### Sewer Fund

- The Sewer Fund Revenue does not include an annual increase. The revenue impact from Covid was about 10% instead of 20%, resulting in a higher beginning fund balance. The sewer fund also includes an ARP Fund transfer and a possible Rate Relief program, contingent on that funding, as well as a 30,000 transfer to the Sewer Reserve, and a \$4,000 transfer to the new Vehicles and Equipment Reserve fund.
- The proposed budget includes funds for continuing the erosion control relining project at the lagoons, for a chemical treatment of the lagoons, for purchase of an auto alert dialer for the lagoon, for the remainder of the I&I Study, and for on-site fuel tanks. This year's I&I budget will be used for the City's share of the I&I study.

#### Water & Sewer Reserve Funds

- Both funds show transfers in in the amount of \$30,000 each. We appropriate some funds in these reserves every year in case of dire emergency, and Council can access those by Resolution. We do not anticipate spending any of the reserves in FY 2021-2022.

#### Storm Water Blue Heron Fund

- Revenues in this fund are generated by a stormwater maintenance fee that is paid by the residents of the Blue Heron Subdivision. It is to pay for the operation, maintenance and repair of the Blue Heron Stormwater system. Over the years, the fee has dropped from \$14.00 to \$6.00. That is now too low, the fund is not recovering from purchase of those pumps. The fund might have needed a rate increase this year, but instead the budget includes a proposed transfer of ARP funds.

#### Storm Water Drainage Fund

- This fund is used to increase maintenance on the system and is still a relatively new fund. The fund is holding steady, and the city has been able to do some additional work on the stormwater system. Part of the reason for creating the fund was to build capital for larger projects, and that is not happening because the fee is too low. This fund also would have needed a rate increase this year, but instead the proposed budget includes a transfer of ARP funds.

#### System Development Charge Funds

- There are no changes proposed to this fund. We don't know if anyone will be building this year.

#### Veterans Memorial Park and the Halsey Memorial Park

- No major changes are anticipated. We will be putting LED fixtures in the bathrooms.

**RECEIVE POSSIBLE USES OF STATE SHARED REVENUES**

The proposed use for the State Shared Revenue Funds for 2021-2022 is the Stormwater Fund

**PUBLIC HEARING-STATE SHARED REVENUE FUNDS**

Chairperson Parra opened the State Shared Revenue Public Hearing at 7:18 pm.

There were no public comments regarding State Shared Revenue Funds proposed uses.

**PUBLIC HEARING-BUDGET PROPOSAL**

Chairperson Parra opened the Budget Proposal Public Hearing at 7:20 pm.

There were no public comments regarding the Budget Proposal.

**DISCUSS BUDGET PROPOSAL – STATE SHARED REVENUES**

There was some discussion about ARPA funds, rate relief, and possible projects.

**APPROVAL BUDGET, TAX RATE & PROPOSED TAX LEVY**

**Move to:** recommend that the City of Halsey Budget Committee approve the Budget for the 2021-2022 fiscal year as submitted.

**Motion by:** Councilor Gillson, seconded by Councilor McMillen

**Vote:**

Ayes: Unanimous

Motion Carries

**Move to:** recommend that the City of Halsey Budget Committee approve the property taxes for the 2021-2022 fiscal year at the rate of \$5.6014 per \$1000 assessed value, and for the permanent rate tax levy in the amount of \$55,200.00

**Motion by:** Committee Member Cline, seconded by Councilor Isom

**Vote:**

Ayes: Unanimous

Motion Carries

**Meeting adjourned at 7:30 pm**

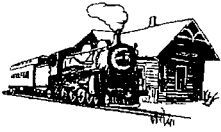
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Chairperson Briana Parra

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City Administrator Hilary Norton





**CITY OF HALSEY**  
PO Box 10, 100 West Halsey St., Halsey OR 97348

PH: (541) 369-2522  
FAX: (541) 369-2521  
TTY: (800) 735-2900

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April 21, 2022

To: Mayor Jerry Lachenbruch  
Members of the City of Halsey Budget Committee

**2022-2023 BUDGET OVERVIEW**

I respectfully submit the City of Halsey Fiscal Year (FY) 2022-2023 Proposed Budget for the year beginning July 1, 2022. This budget was prepared in accordance with Oregon budget law. Oregon budget law provides for three levels of review and analysis of this budget: the City Administrator, the Budget Committee, and the City Council. The budget was developed to sustain current service levels, to increase the capacity for infrastructure and facility maintenance, to forward the adopted 2022-2023 Council Priorities, and to continue to ensure financial resilience in an unpredictable economy.

**Budget Format and Organization**

The City of Halsey budget document is organized into 17 funds. These funds fit into five categories: general fund, debt service fund, enterprise funds, special revenue funds, and reserve funds. Each fund has specific revenues and expenditures. Some funds have multiple sources of revenue (taxes, fees, grants, user fees, transfers), while other funds have only one main source of revenue. Some funds have restrictions on how they can be used.

The General Fund provides for planning & building services, city building maintenance, police protection, and other general expenses like computer software, training, publications, and professional services. The Street Fund, Library Fund, and Park Funds are special revenue funds that provide for ongoing services, such as street maintenance and improvements, park maintenance and improvements, and library services. The Water Fund and the Sewer Fund are enterprise funds, which means that they are required to be self-supporting. They are used to provide water and wastewater services to households and businesses. The Storm Water Drainage Fund is also an enterprise fund. Its purpose is to provide better maintenance and capital improvements to increase the capacity of the storm water drainage system in Halsey. The SDC Funds are special revenue funds that also have usage restrictions. The Bond Fund is a debt service fund that pays for the Water Bond. Funds in the Water and Sewer Reserves are reserved for future upgrade or improvement to the water and wastewater systems. The Streets & Pathways fund is also a reserve fund required by the State in conjunction with receiving the ODOT Highway Tax revenue that goes into the Street Fund.

Each fund in this budget has line items that show specific projected revenues and expenditures for that fund. A narrative is also included in the Budget Message to explain changes from the FY 2021-22 Budget.

**Financial Policies and Practices**

The FY 2021-22 Proposed Budget has been prepared based on city fiscal policies and the following practices:

- Revenues and expenditures are estimated accurately, but conservatively.
- Reserves are maintained in each fund that are adequate to provide a bridge to cover expenses that are incurred prior to the receipt of tax revenues in November.
- Ongoing expenses should be covered by ongoing revenue.
- Capital equipment and vehicles should be maintained and/or replaced so they are in proper working order.
- While this City budget is a one-year document, a multi-year approach is used to consider the future implications of current fiscal conditions and decisions.

**Appropriation by Department**

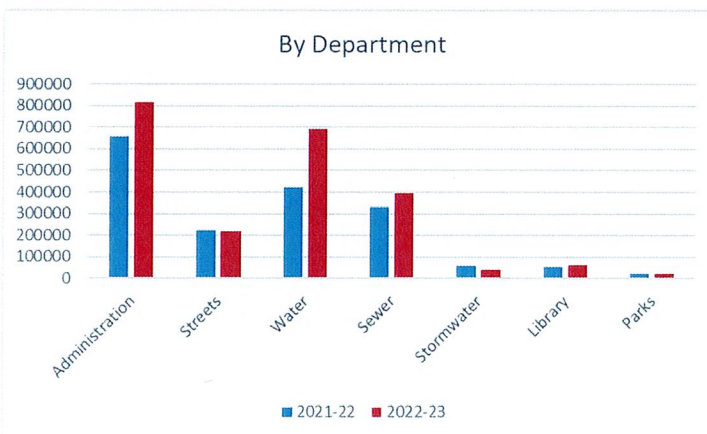
The State requires appropriations to be made by Department. The City of Halsey has seven departments: Administration, Library, Parks, Streets, Water, Sewer, and Stormwater. In some cases, a department has one fund. In some cases, more than one fund makes up a department: the Water Fund, the Water Reserve Fund and the Water SDC Fund are all part of the Water Department. In the case of the General Fund, more than one department has funds appropriated within the General Fund – Parks Personnel and Library Personnel are both appropriated within that fund.

**FY 2022-2023 Proposed Budget Comparison**

The following are changes in the proposed 2022-23 expenditures from the 2021-22 adopted budget.

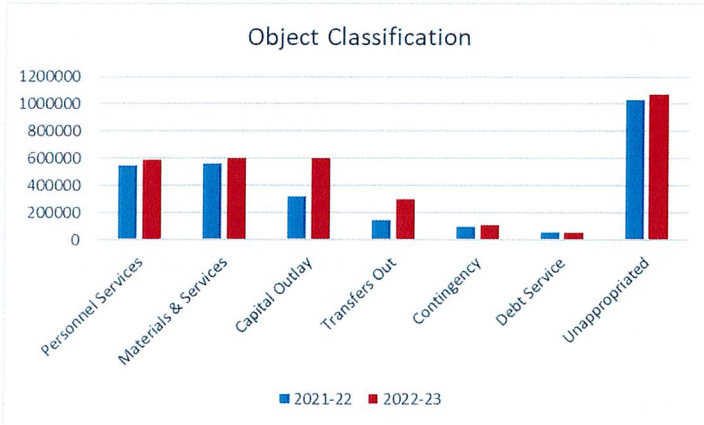
The total proposed budget for Fiscal Year 2022-23 is \$3,322,248. This amount is up by \$529,080; an increase of approximately 19% from the FY 2021-22 adopted budget of \$2,793,168.

**Expenditures by Department Classification**



	2021-22	2022-23	Increase/ <Decrease>	Percent Increase <Decrease>
<b>Administration</b>	\$657,300	\$829,200	\$171,100	26.15%
<b>Streets</b>	\$221,000	\$220,500	-\$500	<0.23%>
<b>Water</b>	\$420,144	\$678,794	\$258,650	61.56%
<b>Sewer</b>	\$331,000	\$387,000	\$56,000	16.92%
<b>Stormwater</b>	\$57,100	\$42,350	-\$14,750	<25.83%>
<b>Library</b>	\$54,080	\$66,900	\$12,820	23.71%
<b>Parks</b>	\$23,300	\$23,600	\$300	1.3%
<b>Reserves/Unap.</b>	\$1,029,244	\$1,073,904	\$40,660	3.95%

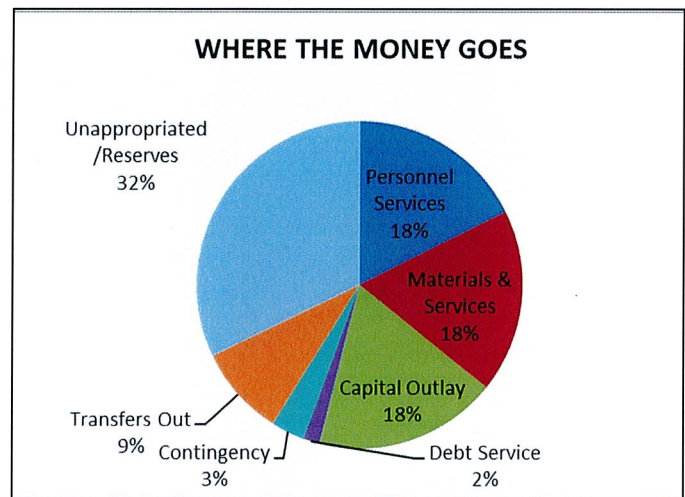
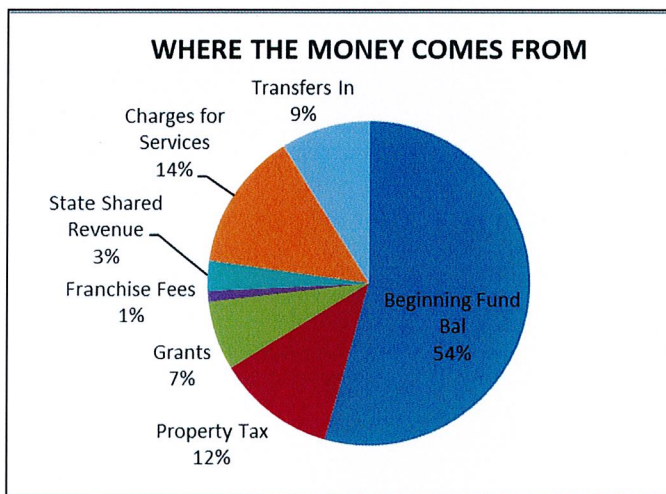
## Expenditures by Object Classification



	2021-2022	2022-2023	Increase/ <Decrease>	Percent Increase <Decrease>
<i>Personnel Services</i>	\$549,330	\$586,000	\$36,670	6.67%
<i>Materials/Svs</i>	\$600,450	\$602,800	<\$14,650>	<2.37%>
<i>Capital Outlay</i>	\$317,600	\$612,000	\$294,400	92.69%
<i>Debt Service</i>	\$54,544	\$54,544	0	0%
<i>Transfers Out</i>	\$144,000	\$297,000	\$155,000	109.15%
<i>Contingency</i>	\$81,000	\$96,000	\$15,000	18.52%
<i>Reserves/Unap.</i>	\$1,029,244	\$1,073,904	\$60,660	5.98%

## Financial Outlook for 2022-2023

The FY 2022-2023 Budget shows an increase in revenue and expenses as compared to the FY 2021-2022 Budget, due primarily to \$110,000 American Rescue Plan (ARP) fund received last year and \$110,000 anticipated to be received this year. \$200,000 of that will be transferred to the water fund to be used to repair or replace well 69. The other cause is slightly higher beginning fund balances than the prior year due to conservative budgeting last year for Covid-19 impacts and those impacts being less than anticipated in 2021-22. Finally, increased market values, increased home sales, and a 97.9% collection rate at Linn County combined result in slightly higher projected tax revenue. State Shared Revenue is expected to increase slightly. The budget is written for continued frugality throughout the year, with expenditures for needed maintenance and Council Priorities, and with contingencies in each fund that can be accessed by Council Resolution if needed.

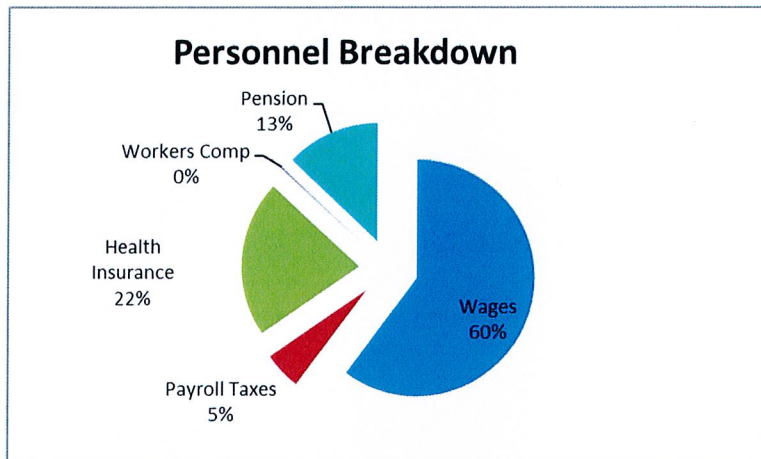


## Personnel Services – Benefits and Salaries

In the FY 2022-23 fiscal year, the proposed budget shows a 6.7% increase in the overall cost of Personnel Services. In the summer of 2022, the city realized that increases in minimum wage had resulted in two positions starting significantly below minimum wage on the wage scale. There were also potential

compression issues. The Council authorized a compensation study, comparing Halsey's positions and wage scales with other Oregon cities with similar population and financial resources. In March of 2022, Council adopted an updated wage scale that is reflected in this Personnel Budget.

The City of Halsey Full Time Equivalency (FTE) is at 5.0. This means that collectively between the six employees hired, full and part time, the regularly scheduled hours are equivalent to 5 full time employees. Personnel Services is allocated across five funds: the General Fund, Street Fund, Water Fund, Sewer Fund and the Storm Water Drainage Fund.



### Materials and Services

The FY 2022-23 Budget shows 2.4% decrease in Materials and Services. This decrease is due in part to allocation of funds to several capital improvement projects and Council Priorities. Funds budgeted to support Council Goals including the water system improvements, fuel tanks, additional Inflow and Infiltration (I&I) work, a RARE member, and the ditch mower. The budget is written to be conservative on daily expenses, while still appropriating funds for needed maintenance and for Council priorities.

### Capital Outlay

The FY 2022-23 Budget shows a 92.7% increase in Capital Outlay. Capital outlay varies each year, as many larger projects are determined by grant funding the city receives. This increase is primarily due to ARPA funds transferred from the General Fund to the Water Fund, planned for possible rehabilitation or replacement of well 69. There are also several capital purchases that support Council goals, and another Small Cities Allotment Grant funded street project.

### Transfers Out

The FY 2022-23 Budget shows a 109% increase in Transfers Out. This is due to the \$200,000 transfer of ARPA funds from the General Fund to the Water Fund for the well project. Transfers out also includes transfers from the General Fund to the Parks, Library, and the Storm Water Drainage Fund, transfers from Water and Sewer funds into the Water and Sewer Reserves, transfers to the Vehicle and Equipment reserve, and a transfer from the Street Fund to the Streets & Pathways Fund.

### Reserves/Un-appropriated

The FY 2022-23 Budget shows an increase of 6% in Reserves and Un-appropriated funds. The beginning fund balances are strong this year. The economic impacts of Covid were less than anticipated. The proposed budget leaves increased funds unappropriated to ensure stability and resiliency for future fiscal years and includes larger transfers into the water and sewer reserve funds.

## 2022-23 BUDGET HIGHLIGHTS BY FUND

Most funds will see spending similar to the prior year. The exceptions are the possible well project including expenditure of ARP funds, strategic capital improvements, preventative maintenance, and continuing work on the 2022-23 Council priorities. A brief narrative on several City funds is presented below.

### General Fund

FY 2022-23 assessed valuation for property taxes is estimated at 10% above the current fiscal year, and the collection rate is up by 2.7 %. This represents an increase of current General Fund property taxes of about \$26,000. Property tax revenue has been projected to increase by 8% in the proposed budget. Franchise Fees are projected to be stable. State Revenue Share is projected to be stable.

The General Fund Beginning Fund balance shows an increase of 31.7%. This is due to unspent ARP revenue received in June of 2021.

*Highlights in the General Fund for FY 2022-23 include:*

- The second ARPA allotment of \$110,000 is anticipated in August. The proposed budget shows \$200,000 of last year's and this year's ARPA allotment transferred to the Water Fund for possible improvements or replacement of Well 69.
- General Fund Materials and Services includes \$23,800 for a RARE member (potentially offset by a \$10,000 grant from the Ford Family Foundation), funds to complete the Wetlands Inventory, funds for website hosting and support, and an increase in the Linn County Sheriff contract.
- The RARE member will work on several projects related to the 2022-23 Council Priorities including Emergency Response Planning, a Parks Master Plan or project plan, Economic Development activities and the Comprehensive Plan update.
- Funds in the Capital Outlay classification are for replacing the electronic lock at the Community Center, for bringing electricity and lighting to the Train Station and the EV Charging Station, for cameras, and for contribution to the ditch mower and the fuel tank.
- General fund operating expenses have been budgeted conservatively, and the \$30,000 operating contingency can be accessed by Council Resolution through a supplemental budget process mid-year if needed.
- Transfers out include a \$200,000 transfer to the water fund for a possible well repair or replacement project, \$12,000 of state shared revenue to the Storm Drainage fund and smaller transfers to the park, library, and vehicle and equipment reserve fund.

### Street Fund

The ODOT Highway Tax Apportionment is anticipated to increase this year by 8%. Revenue in the Street Fund also includes a \$100,000 Small Cities Allotment Grant awarded by ODOT for widening and resurfacing two blocks of East B Street. In Materials & Services, funds have been budgeted for continuing to replace faded or damaged stop signs and street signs, for street repairs and for repainting curbs and parking lines. In Capital Improvement, funds are budgeted for the East B Street project and for contribution to the fuel tank. There is

also a \$2000 transfer to the Streets & Pathways Fund, which is a requirement for receiving the Oregon Highway Trust Fund Revenue, and a \$2,000 transfer to the Vehicles & Equipment Reserve fund.

### **Streets & Pathways Fund**

The Streets & Pathways Fund is a reserve fund associated with the Streets Fund. No funds are appropriated from this fund this year.

### **Bond Fund**

This fund receives revenue from property taxes each year. It must always hold the total of one payment, as the payment is due in September and the bulk of the tax revenue is not received until November. The recommended bond amount is similar to last year – there is a slight decrease in the beginning fund balance, and a slight increase in Linn County’s collection rate that cancel each other out.

### **Library Fund**

Library fund revenues and expenditures are projected to increase slightly this year. Revenue includes grants that have already been applied for to replace the old gas furnace with a heat pump. Proposed capital improvement funds would also purchase cameras.

### **Water Fund**

The Water Fund Revenue budget includes a possible \$2 per month rate increase. The City has not done utility rate increases in two years, and in that time the costs of materials, capital projects, and contract professionals have steadily increased with inflation. The proposed budget includes a transition to full-sheet billing and an improved customer portal with e-billing and autopay options, funds for a leak detector, cameras, a backwash meter, contribution for the fuel tank, and a transfer of \$30,000 to the Water Reserve Fund. There is also a \$4,000 transfer to the new Vehicle & Equipment Reserve Fund.

### **Sewer Fund**

The Sewer Fund budget includes a possible \$1 per month rate increase. The City has not done utility rate increases in two years, and in that time the costs of materials, capital projects, and contract professionals have steadily increased with inflation. The proposed budget includes a transition to full-sheet billing and an improved customer portal with e-billing and autopay options, funds for continued erosion prevention at the lagoons, contribution for the fuel tank, an increased budget for I&I work, and a transfer of \$30,000 to the Sewer Reserve Fund. There is also a \$4,000 transfer to the Vehicles & Equipment Reserve Fund.

### **Water Reserve Fund**

The purpose of the Water Reserve is to save funds for future emergencies or planned improvements to the system. The Water Reserve has an estimated beginning fund balance of \$308,000. The proposed budget includes a \$30,000 transfer from the Water Fund. We appropriate a small part of this fund each year in case of an emergency. Council would need to pass a Resolution for the city to be able to access this money. We do not anticipate spending any of the reserves in FY 2022-23 unless the well situation becomes critical, and the ARPA funds are not sufficient for the work.

### **Sewer Reserve Fund**

The purpose of the Sewer Reserve is to save funds for future emergencies or planned improvements to the system. The Sewer Reserve has an estimated beginning fund balance of \$156,000. The proposed budget includes a transfer of \$30,000 from the Sewer Fund. As with the Water Reserve, some funds are appropriated each year in case of emergency. Council would need to pass a Resolution for the city to be able to access this money. We do not anticipate spending any of the reserves in 2022-2023.

### **Storm Water Blue Heron Fund**

The revenues and working capital in this fund are generated by a storm water maintenance fee that is paid by the citizens of the Blue Heron Subdivision. Its purpose is to pay for the operation, maintenance, repair, and replacement of the Blue Heron storm water system. The Blue Heron Stormwater Fee has been reduced twice in the last nine years and is now too low, as the beginning fund balance is declining each year. It needs to build incrementally over the next several years, so there are funds available when the pumps next need to be replaced. The proposed budget reflects a possible \$1 per month rate increase.

### **Storm Water Drainage Fund**

This is still a new fund, and it will take time to build up enough capital to do larger projects. The rate was set in 2018 when the utility was created and has not been increased. With transfers from the General Fund it has been able to fund improved maintenance of the system, but the balance in the fund is not increasing, which it must do to be able to do capital improvement projects. The proposed budget reflects a possible \$2 per month rate increase to begin to build up funds to for larger repairs and improvements.

### **System Development Charge Funds**

The city charges System Development Charges (SDCs) to assist with the cost of improvements needed to accommodate new growth. No significant revenue is anticipated in these funds in 2022-23 due to continued limitation on building activities due to wetlands. Some in-fill development may occur. These funds can only be used to increase infrastructure capacity to allow for future growth.

### **Veterans Memorial Park Fund**

The Beginning Fund Balance of \$12,000 made it unnecessary to make an inter-fund transfer from the General Fund this year. Budgeted funds are for replacement flags, replanting the planters, and continuing to maintain the park.

### **Halsey City Park Fund**

No major changes or improvements are proposed to the park this fiscal year. The Halsey City Park Fund will be used for continued park maintenance. A remote camera may be added to the park bathrooms to help prevent and investigate vandalism. There is also a new line item for public trees. This is a requirement for the City's application to join the Tree Cities USA program. The RARE member will be part of convening a citizen committee to plan for a future park improvement project.

## **Conclusion and Recommendation**

The FY 2022-23 Proposed Budget is balanced and represents a conservative and effective use of resources. Basic services are maintained, and resources have been allocated to key areas. Important capital needs will be addressed as presented. Staff looks forward to working with the Budget Committee to build the best possible budget to continue to deliver key community services while maintaining the financial stability of the city.

Respectfully submitted,

*Hilary Norton*

*City Administrator and Budget Officer*



Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(10) GENERAL FUND</b>						
<b>REVENUE</b>						
10-000-40-100	Beginning Cash Estimate	.00	.00	378,000.00	.00	405,000.00
10-000-40-101	Current Taxes	322,585.66	333,962.66	310,000.00	339,155.73	336,000.00
10-000-40-102	Prior Taxes	8,225.28	8,719.95	6,000.00	4,240.35	6,000.00
10-000-40-151	Cigarette Tax Apportionm/Other	2,570.14	899.71	800.00	630.07	700.00
10-000-40-152	OLCC Tax Apportionment/Other	14,803.66	18,285.62	16,000.00	14,048.58	18,000.00
10-000-40-153	State Rev Sharing/Other Taxes	10,185.94	11,235.25	10,000.00	9,186.55	10,000.00
10-000-40-154	AT&T Property Tax	1,242.93	1,248.26	1,250.00	1,242.02	1,250.00
10-000-40-201	PP&L Franchise Fee	26,062.35	26,168.24	26,000.00	19,398.18	25,000.00
10-000-40-202	R.T.I. Phone Franchise Fee	1,168.80	1,122.40	1,100.00	1,082.60	1,100.00
10-000-40-204	NW Natural Gas Franchise Fee	8,032.69	7,787.91	6,500.00	8,254.38	8,000.00
10-000-40-205	Zayo Franchise Fee	3,000.00	6,000.00	3,000.00	3,000.00	3,000.00
10-000-40-250	Municipal Fines	4,646.00	2,209.59	1,000.00	1,336.63	1,500.00
10-000-40-300	AT&T Tower Lease	20,773.26	20,912.46	19,000.00	16,029.72	20,000.00
10-000-40-351	Office Svcs/Misc Inc	97.56	12.25	100.00	47.65	50.00
10-000-40-353	Notary Svcs/Misc Inc	180.00	230.00	130.00	70.00	50.00
10-000-40-355	Lien Search Fees/Misc Inc	520.00	670.00	400.00	510.00	500.00
10-000-40-356	Misc Admin Fee/Misc Inc	3,595.94	166.65	800.00	1,547.65	1,000.00
10-000-40-358	Election Fees/Misc Inc	.00	.00	.00	.00	50.00
10-000-40-400	Sale of Assets	20.00	20.00	.00	20.00	.00
10-000-40-451	Permit Fees	41,789.89	12,312.63	20,000.00	1,916.65	20,000.00
10-000-40-454	Planning Review Fees	2,200.00	2,218.50	2,000.00	3,318.00	4,000.00
10-000-40-456	Business License Fees	50.00	50.00	.00	.00	.00
10-000-40-459	EV Charge Station	.00	.00	2,000.00	.00	500.00
10-000-40-650	Interest on Investments	5,997.29	2,253.99	2,000.00	1,541.94	1,800.00
10-000-40-702	DLCD Tech Assist Grant/Grants	1,000.00	.00	1,000.00	.00	1,000.00
10-000-40-705	Grants	23,242.00	29,592.45	.00	154,217.32	121,000.00
10-000-40-735	Cmty Ctr Reservation/Deposits	805.00	720.00	400.00	685.00	600.00
Total REVENUE:		502,794.39	486,798.52	807,480.00	581,479.02	986,100.00
<b>ADMINISTRATION</b>						
<b>PERSONNEL SERVICES</b>						
10-110-50-5100	Payroll	83,908.50	83,040.15	100,000.00	64,969.16	112,000.00
10-110-50-5201	FICA Taxes	5,146.00	5,105.48	5,600.00	4,002.31	7,000.00
10-110-50-5202	Medicare Taxes	1,203.41	1,193.97	1,500.00	936.07	1,500.00
10-110-50-5203	State Unemployment Taxes	518.45	865.36	1,500.00	797.47	1,600.00
10-110-50-5204	Workers Compensation Taxes	44.04	33.86	350.00	26.60	400.00
10-110-50-5300	Employee Health Insurance	36,770.36	36,853.81	42,000.00	25,327.79	38,000.00
10-110-50-5401	PERS Retirement-Employee	4,920.37	4,858.17	6,000.00	3,724.11	7,000.00
10-110-50-5402	PERS Retirement-Employer	10,378.92	10,212.55	16,000.00	11,018.27	17,000.00
Total PERSONNEL SERVICES:		142,890.05	142,163.35	172,950.00	110,801.78	184,500.00
<b>MATERIALS AND SERVICES</b>						
10-110-55-5541	Council/Miscellaneous Expense	2,341.61	612.87	1,000.00	954.22	1,200.00
10-110-55-5542	City Hall/Miscellaneous Exp	2,178.73	1,866.67	2,000.00	1,861.44	2,500.00
10-110-55-5543	Public Works/Miscellaneous Exp	.00	33.63	.00	.00	.00
10-110-55-5545	Bank Fees/Misc Expense	451.81	578.27	1,000.00	1,150.01	4,200.00
10-110-55-5551	Officer Bond	1,170.00	1,170.00	1,200.00	720.00	1,200.00
10-110-55-5561	Building Permits	23,523.21	23,628.95	20,000.00	1,651.15	20,000.00
10-110-55-5570	Street Lights	16,653.72	15,508.01	18,000.00	10,506.70	18,000.00
10-110-55-5580	Liability Insurance	18,618.38	20,590.44	25,000.00	23,190.46	25,000.00
10-110-55-5590	Workers Compensation Insurance	6,094.34	8,818.41	8,000.00	2,179.86	5,000.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
10-110-55-5606	PW Supplies/Oper Mat & Sup	1,040.34	549.22	1,000.00	965.43	1,200.00
10-110-55-5609	Council/Oper Mat & Supply	1,229.59	56.49	1,500.00	493.35	1,000.00
10-110-55-5610	Postage/Bulk Mail/Op Mat & Sup	3,248.59	4,073.57	4,000.00	3,042.22	4,000.00
10-110-55-5611	Printing Costs/Oper Mat & Sup	.00	141.07	1,000.00	1,098.87	1,000.00
10-110-55-5615	Fuel/Propane/Oper Matls & Sply	1,389.80	1,069.13	1,500.00	1,133.99	2,000.00
10-110-55-5616	Office/Oper Mat & Supp	2,857.47	2,277.05	3,000.00	2,208.26	3,000.00
10-110-55-5619	Kitchen/Oper Mat & Sply	603.09	700.00	2,000.00	982.94	2,000.00
10-110-55-5622	Cust Planning Exp/Planning Exp	1,428.30	3,770.75	4,000.00	2,159.84	4,000.00
10-110-55-5623	Planning Expense	5,127.35	1,912.50	8,000.00	3,201.20	4,000.00
10-110-55-5641	Elderly Nutrition Program/Lin	1,050.00	.00	1,100.00	1,500.00	1,000.00
10-110-55-5645	Sheriff's Contract	61,214.00	63,063.00	65,200.00	48,930.75	74,000.00
10-110-55-5647	Property Tax-Cell Tower	1,242.93	1,248.26	1,250.00	1,242.02	1,300.00
10-110-55-5648	Municipal Judge Contract	3,600.00	3,600.00	3,600.00	2,700.00	3,600.00
10-110-55-5662	Telecommunications	2,992.13	3,026.86	3,500.00	2,432.11	3,500.00
10-110-55-5671	Northwest Natural Gas	440.09	558.59	1,000.00	439.29	1,000.00
10-110-55-5672	Pacific Power & Light	3,174.15	2,672.33	5,000.00	2,094.81	4,000.00
10-110-55-5675	EV Charge Station	.00	.00	.00	.00	500.00
10-110-55-5680	Maintenance/Cleaning-Building	13,366.21	13,190.01	15,000.00	13,352.69	14,000.00
10-110-55-5689	Elevator Maint/Maint-Equipment	886.56	654.92	4,500.00	2,680.60	1,000.00
10-110-55-5690	Vehicle/Maint-Equip	63.31	373.65	500.00	120.98	500.00
10-110-55-5691	Heavy Equip/Maintenance-Equip	571.28	3,288.00	2,000.00	946.09	2,000.00
10-110-55-5700	Fire Extinguisher/Maint-Equip	139.63	671.62	100.00	88.88	100.00
10-110-55-5702	Copier/Maintenance-Equipment	2,504.33	2,351.40	3,000.00	1,584.24	2,500.00
10-110-55-5705	Office Equip/Maintenance Equip	776.98	.00	500.00	7.99	500.00
10-110-55-5721	Legal Fees	5,198.85	6,098.00	6,000.00	3,740.00	6,000.00
10-110-55-5725	Municipal Code Update	2,933.86	930.95	1,000.00	350.00	1,000.00
10-110-55-5726	Website Hosting & Support	.00	.00	.00	.00	2,000.00
10-110-55-5731	Organization Dues	3,056.74	3,657.18	3,600.00	4,034.59	4,000.00
10-110-55-5741	Publishing Fees	934.42	2,073.12	2,000.00	956.57	2,000.00
10-110-55-5750	Education/Training Expense	1,557.00	1,765.99	5,000.00	10.00	3,000.00
10-110-55-5760	Travel/Meeting Expense	3,045.94	713.61	1,500.00	1,212.06	2,000.00
10-110-55-5770	Computer Software/Support	8,853.46	38,489.46	25,000.00	31,341.22	30,000.00
10-110-55-5771	Security System/Annual/Support	1,307.40	908.52	1,200.00	827.64	1,200.00
10-110-55-5775	Auditing and Filing Fees	15,950.00	17,200.00	18,000.00	17,750.00	18,000.00
10-110-55-5793	Engineering Fees	23,407.03	3,460.00	3,000.00	.00	2,000.00
10-110-55-5885	Cmnty Cntr Deposit Refunds	525.00	.00	500.00	75.00	600.00
10-110-55-5890	Council Reimbursement	2,100.00	2,100.00	2,100.00	2,025.00	2,100.00
10-110-55-5891	Economic Development	725.02	2,000.00	20,000.00	13,663.77	4,000.00
10-110-55-5892	Community Development	1,662.73	50.00	3,000.00	1,527.54	3,000.00
10-110-55-5893	Community Partner Donations	1,955.66	11,419.25	10,000.00	11,401.56	2,000.00
10-110-55-5910	Contracts/Professional Service	1,179.56	836.46	16,000.00	15,475.00	43,000.00
10-110-55-5920	Special Projects	.00	.00	15,000.00	6,534.00	20,000.00
<b>Total MATERIALS AND SERVICES:</b>		<b>254,370.60</b>	<b>273,758.21</b>	<b>341,350.00</b>	<b>246,544.34</b>	<b>354,700.00</b>
<b>CAPITAL OUTLAY</b>						
10-110-60-6001	Equipment/Capital Outlay	.00	5,982.46	.00	.00	.00
10-110-60-6015	Capital Outlay	1,000.00	13,556.97	30,000.00	.00	16,000.00
10-110-60-6016	City Hall Improvements	13,474.61	20,883.65	13,000.00	7,782.89	20,000.00
<b>Total CAPITAL OUTLAY:</b>		<b>14,474.61</b>	<b>40,423.08</b>	<b>43,000.00</b>	<b>7,782.89</b>	<b>36,000.00</b>
<b>LIBRARY</b>						
<b>PERSONNEL SERVICES</b>						
10-410-50-5100	Payroll	11,509.13	13,041.98	23,000.00	10,103.96	28,000.00
10-410-50-5201	FICA Taxes	713.56	808.61	1,000.00	626.43	1,500.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
10-410-50-5202	Medicare Taxes	166.89	189.12	300.00	146.51	500.00
10-410-50-5203	State Unemployment Taxes	96.40	157.52	350.00	171.77	200.00
10-410-50-5204	Workers Compensation Taxes	12.38	10.34	80.00	6.83	50.00
10-410-50-5300	Employee Health Insurance	1,213.70	621.70	10,000.00	14.05	11,000.00
10-410-50-5401	PERS Retirement-Employee	690.54	782.52	1,000.00	542.28	1,200.00
10-410-50-5402	PERS-Retirement-Employer	1,504.23	1,704.58	2,800.00	1,506.64	3,200.00
Total PERSONNEL SERVICES:		15,906.83	17,316.37	38,530.00	13,118.47	45,650.00
<b>PARKS</b>						
<b>PERSONNEL SERVICES</b>						
10-510-50-5100	Payroll	4,788.66	4,577.45	6,500.00	3,464.76	6,500.00
10-510-50-5201	FICA Taxes	291.97	280.14	400.00	213.15	500.00
10-510-50-5202	Medicare Taxes	68.29	65.58	100.00	49.84	100.00
10-510-50-5203	State Unemployment Taxes	25.91	43.33	100.00	40.53	100.00
10-510-50-5204	Workers Compensation Taxes	2.48	1.84	50.00	1.39	50.00
10-510-50-5300	Employee Health Insurance	2,104.57	1,835.36	2,800.00	1,413.02	2,300.00
10-510-50-5401	PERS Retirement-Employee	284.30	262.63	500.00	194.55	500.00
10-510-50-5402	PERS Retirement-Employer	707.39	650.15	1,200.00	577.99	1,200.00
Total PERSONNEL SERVICES:		8,273.57	7,716.48	11,650.00	5,955.23	11,250.00
<b>UNALLOCATED</b>						
<b>OPERATING CONTINGENCY</b>						
10-999-75-7501	Operating Contingency	.00	.00	30,000.00	.00	30,000.00
Total OPERATING CONTINGENCY:		.00	.00	30,000.00	.00	30,000.00
<b>TRANSFER TO OTHER FUNDS</b>						
10-999-80-8015	Transfer to Park Fund	5,000.00	2,000.00	1,000.00	1,000.00	3,000.00
10-999-80-8020	Transfer to Vehicle & Equip	.00	.00	4,000.00	4,000.00	4,000.00
10-999-80-8050	Transfer to Water Fund	.00	.00	10,000.00	5,000.00	200,000.00
10-999-80-8060	Transfer to Sewer Fund	.00	.00	10,000.00	5,000.00	.00
10-999-80-8070	Transfer to Stormwater BH	.00	.00	10,000.00	.00	.00
10-999-80-8080	Transfer to Stormwater Fund	14,000.00	12,000.00	30,000.00	10,000.00	12,000.00
10-999-80-8090	Transfer to Library Fund	5,000.00	4,000.00	5,000.00	5,000.00	5,000.00
Total TRANSFER TO OTHER FUNDS:		24,000.00	18,000.00	70,000.00	30,000.00	224,000.00
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
10-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	100,000.00	.00	100,000.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	100,000.00	.00	100,000.00
(10) GENERAL FUND Revenue Total:		502,794.39	486,798.52	807,480.00	581,479.02	986,100.00
(10) GENERAL FUND Expenditure Total:		459,915.66	499,377.49	807,480.00	414,202.71	986,100.00
Net Total (10) GENERAL FUND:		42,878.73	12,578.97-	.00	167,276.31	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>VEHICLE &amp; EQUIP RESERVE</b>						
<b>REVENUE</b>						
18-000-40-100	Beginning Cash Estimate	.00	.00	.00	.00	16,000.00
18-000-40-650	Interest on Investments	.00	.00	.00	35.92	.00
Total REVENUE:		.00	.00	.00	35.92	16,000.00
<b>TRANSFERRED FROM OTHER FUNDS</b>						
18-000-48-801	Transfer from Gen Fnd	.00	.00	4,000.00	4,000.00	4,000.00
18-000-48-802	Transferred from Water Fund	.00	.00	4,000.00	4,000.00	4,000.00
18-000-48-803	Transferred from Street Fund	.00	.00	2,000.00	2,000.00	2,000.00
18-000-48-804	Transferred from Sewer Fund	.00	.00	4,000.00	4,000.00	4,000.00
18-000-48-805	Transferred from Storm	.00	.00	2,000.00	2,000.00	1,000.00
Total TRANSFERRED FROM OTHER FUNDS:		.00	.00	16,000.00	16,000.00	15,000.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
18-999-90-9010	Reserved for Future Exp	.00	.00	16,000.00	.00	31,000.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	16,000.00	.00	31,000.00
VEHICLE & EQUIP RESERVE Revenue Total:		.00	.00	16,000.00	16,035.92	31,000.00
VEHICLE & EQUIP RESERVE Expenditure Total:		.00	.00	16,000.00	.00	31,000.00
Net Total VEHICLE & EQUIP RESERVE:		.00	.00	.00	16,035.92	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(20) STREET FUND</b>						
<b>REVENUE</b>						
20-000-40-100	Beginning Cash Estimate	.00	.00	90,000.00	.00	95,000.00
20-000-40-160	ODOT Highway Tax Apportionment	66,391.14	67,821.95	65,000.00	57,407.29	70,000.00
20-000-40-342	Street/Drainage Reimb Charge	653.52	.00	.00	.00	.00
20-000-40-350	Miscellaneous Income	176.50	50.00	.00	.00	.00
20-000-40-650	Interest on Investments	2,633.03	793.00	1,000.00	265.10	500.00
20-000-40-655	Special Street Allotment Grant	.00	73,241.00	100,000.00	.00	100,000.00
Total REVENUE:		69,854.19	141,905.95	256,000.00	57,672.39	265,500.00
<b>STREETS</b>						
<b>PERSONNEL SERVICES</b>						
20-210-50-5100	Payroll	20,524.67	19,994.88	26,000.00	15,608.54	28,000.00
20-210-50-5201	FICA Taxes	1,255.38	1,226.94	1,400.00	961.60	1,500.00
20-210-50-5202	Medicare Taxes	293.59	286.99	500.00	224.83	500.00
20-210-50-5203	State Unemployment Taxes	114.85	193.53	500.00	186.70	300.00
20-210-50-5204	Workers Compensation Taxes	10.52	8.02	50.00	6.32	50.00
20-210-50-5300	Employee Health Insurance	8,974.28	8,170.22	11,000.00	6,300.24	10,000.00
20-210-50-5401	PERS Retirement-Employee	1,210.47	1,159.60	1,500.00	886.29	1,500.00
20-210-50-5402	PERS Retirement-Employer	2,930.17	2,786.19	4,500.00	2,587.02	4,500.00
Total PERSONNEL SERVICES:		35,313.93	33,826.37	45,450.00	26,761.54	46,350.00
<b>MATERIALS AND SERVICES</b>						
20-210-55-5555	Mowing/Street Sweeping Expense	600.00	1,200.00	1,200.00	600.00	1,200.00
20-210-55-5565	Equipment Rental	.00	.00	500.00	.00	1,500.00
20-210-55-5601	Weed Killer/Spray/Op Mat & Sup	333.34	342.16	1,000.00	115.53	1,000.00
20-210-55-5602	Street Signs/Op Mat & Sup	3,719.59	7,514.75	7,500.00	6,236.54	6,000.00
20-210-55-5605	Ground Cover/Oper Matl & Sup	748.47	114.70	800.00	272.68	1,000.00
20-210-55-5606	PW Supplies/Oper Mat & Sup	548.71	236.18	1,600.00	401.21	1,200.00
20-210-55-5615	Fuel/Propane/Oper Matls & Sply	694.91	465.50	1,000.00	477.12	1,500.00
20-210-55-5655	Small Tools & Equipment	869.72	.00	1,000.00	.00	1,000.00
20-210-55-5665	Maintenance Repair-Streets	4,206.37	6,154.34	12,000.00	7,837.00	10,000.00
20-210-55-5690	Vehicle/Maintenance Equip	61.93	342.07	800.00	83.83	700.00
20-210-55-5691	Heavy Equip/Maintenance-Equip	680.22	4,269.80	3,500.00	3,446.09	4,000.00
20-210-55-5699	Light Equipment/Maint-Equip	.00	.00	500.00	.00	1,000.00
20-210-55-5700	Fire Extinguisher/Maint-Equip	139.63	.00	100.00	88.88	100.00
20-210-55-5702	Copier/Maintenance Equipment	268.67	286.72	750.00	194.23	600.00
20-210-55-5755	Clothing/Safety Equipment	120.01	105.29	200.00	214.84	250.00
20-210-55-5760	Travel/Meeting Expense	.00	.00	100.00	.00	100.00
20-210-55-5791	Engineering Fees	9,169.10	342.08	2,000.00	.00	4,000.00
20-210-55-5910	Contracts/Professional Service	1,179.56	836.46	.00	.00	.00
Total MATERIALS AND SERVICES:		23,340.23	22,210.05	34,550.00	19,967.95	35,150.00
<b>CAPITAL OUTLAY</b>						
20-210-60-6001	Equipment	1,000.00	4,000.00	5,000.00	.00	15,000.00
20-210-60-6002	Construction	16,779.00	83,444.00	112,000.00	88,488.35	100,000.00
Total CAPITAL OUTLAY:		17,779.00	87,444.00	117,000.00	88,488.35	115,000.00
<b>UNALLOCATED</b>						
<b>OPERATING CONTINGENCY</b>						
20-999-75-7501	Operating Contingency	.00	.00	20,000.00	.00	20,000.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
Total OPERATING CONTINGENCY:		.00	.00	20,000.00	.00	20,000.00
<b>TRANSFER TO OTHER FUNDS</b>						
20-999-80-8010	Transfer to Vehicle & Equip	.00	.00	2,000.00	2,000.00	2,000.00
20-999-80-8065	Transfer to Str & Pathway Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Total TRANSFER TO OTHER FUNDS:		2,000.00	2,000.00	4,000.00	4,000.00	4,000.00
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
20-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	35,000.00	.00	45,000.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	35,000.00	.00	45,000.00
(20) STREET FUND Revenue Total:		69,854.19	141,905.95	256,000.00	57,672.39	265,500.00
(20) STREET FUND Expenditure Total:		78,433.16	145,480.42	256,000.00	139,217.84	265,500.00
Net Total (20) STREET FUND:		8,578.97-	3,574.47-	.00	81,545.45-	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(25) STREET &amp; PATHWAY FUND</b>						
<b>REVENUE</b>						
25-000-40-100	Beginning Cash Estimate	.00	.00	69,000.00	.00	71,000.00
25-000-40-650	Interest on Investments	1,382.95	524.37	500.00	254.64	300.00
Total REVENUE:		1,382.95	524.37	69,500.00	254.64	71,300.00
<b>TRANSFERRED FROM OTHER FUNDS</b>						
25-000-48-803	Transferred from Street Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Total TRANSFERRED FROM OTHER FUNDS:		2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
25-999-90-9010	Reserved for Future Exp	.00	.00	71,500.00	.00	73,300.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	71,500.00	.00	73,300.00
(25) STREET & PATHWAY FUND Revenue Total:		3,382.95	2,524.37	71,500.00	2,254.64	73,300.00
(25) STREET & PATHWAY FUND Expenditure Total:		.00	.00	71,500.00	.00	73,300.00
Net Total (25) STREET & PATHWAY FUND:		3,382.95	2,524.37	.00	2,254.64	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(40) BOND FUND</b>						
<b>REVENUE</b>						
40-000-40-100	Beginning Cash Estimate	.00	.00	56,000.00	.00	55,000.00
40-000-40-101	Current Taxes	48,259.64	54,268.75	51,888.00	51,149.23	53,438.00
40-000-40-102	Prior Taxes	1,621.76	1,732.29	1,000.00	788.63	500.00
40-000-40-650	Interest on Investments	929.55	326.64	200.00	154.70	150.00
Total REVENUE:		50,810.95	56,327.68	109,088.00	52,092.56	109,088.00
<b>DEBT SERVICE</b>						
<b>DEBT SERVICE</b>						
40-610-70-7002	1997 Water Bond Principal Pmts	20,591.00	21,569.00	22,593.00	21,569.00	23,666.00
40-610-70-7020	1997 Water Bond Interest Pmts	33,953.00	32,975.00	31,951.00	32,975.00	30,878.00
Total DEBT SERVICE:		54,544.00	54,544.00	54,544.00	54,544.00	54,544.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
40-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	54,544.00	.00	54,544.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	54,544.00	.00	54,544.00
(40) BOND FUND Revenue Total:		50,810.95	56,327.68	109,088.00	52,092.56	109,088.00
(40) BOND FUND Expenditure Total:		54,544.00	54,544.00	109,088.00	54,544.00	109,088.00
Net Total (40) BOND FUND:		3,733.05-	1,783.68	.00	2,451.44-	.00



Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(55) LIBRARY FUND</b>						
<b>REVENUE</b>						
55-000-40-100	Beginning Cash Estimate	.00	.00	10,500.00	.00	12,000.00
55-000-40-250	Fines	201.08	123.06	.00	52.85	50.00
55-000-40-400	Revenue from Sales	438.39	.00	200.00	192.25	200.00
55-000-40-650	Interest on Investments	307.09	134.10	150.00	59.63	100.00
55-000-40-760	Donations	277.00	1,800.00	200.00	500.00	500.00
55-000-40-770	Fund Raising	212.00	375.27	500.00	.00	500.00
55-000-40-790	Grants	1,000.00	1,000.00	1,000.00	1,000.00	5,000.00
Total REVENUE:		2,435.56	3,432.43	12,550.00	1,804.73	18,350.00
<b>TRANSFERRED FROM OTHER FUNDS</b>						
55-000-48-801	Transferred from General Fund	5,000.00	4,000.00	5,000.00	5,000.00	5,000.00
Total TRANSFERRED FROM OTHER FUNDS:		5,000.00	4,000.00	5,000.00	5,000.00	5,000.00
<b>LIBRARY</b>						
<b>MATERIALS AND SERVICES</b>						
55-410-55-5550	Miscellaneous Expense	1,184.14	209.25	100.00	.00	200.00
55-410-55-5560	SRP R2R	.00	.00	1,000.00	980.00	1,000.00
55-410-55-5570	Events	.00	473.69	500.00	190.00	500.00
55-410-55-5580	Fund Raising	.00	19.80	500.00	.00	500.00
55-410-55-5610	Postage/Operating Mat & Sup	.00	64.13	50.00	.00	50.00
55-410-55-5616	Library Supplies/Op Mat & Supp	571.60	631.36	800.00	619.61	1,000.00
55-410-55-5664	Telecommunications	406.80	403.10	600.00	300.60	500.00
55-410-55-5671	Northwest Natural Gas	515.70	563.08	700.00	378.64	500.00
55-410-55-5672	Pacific Power & Light	424.88	451.38	800.00	428.33	1,000.00
55-410-55-5680	Maintenance/Cleaning-Building	58.00	88.83	300.00	288.96	500.00
55-410-55-5770	Computer Software/Support	416.00	1,622.00	2,500.00	457.00	1,000.00
55-410-55-5800	Library Books	1,403.17	1,303.05	2,500.00	2,327.06	3,000.00
55-410-55-5820	Bookmobile/Maint-Equip	.00	.00	200.00	.00	500.00
Total MATERIALS AND SERVICES:		4,980.29	5,829.67	10,550.00	5,970.20	10,250.00
<b>CAPITAL OUTLAY</b>						
55-410-60-6001	Equipment/Capital Outlay	219.96	195.27	3,000.00	.00	8,000.00
55-410-60-6002	Construction/Capital Outlay	.00	.00	1,000.00	.00	2,000.00
Total CAPITAL OUTLAY:		219.96	195.27	4,000.00	.00	10,000.00
<b>UNALLOCATED</b>						
<b>OPERATING CONTINGENCY</b>						
55-999-75-7501	Operating Contingency	.00	.00	1,000.00	.00	1,000.00
Total OPERATING CONTINGENCY:		.00	.00	1,000.00	.00	1,000.00
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
55-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	2,000.00	.00	2,100.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	2,000.00	.00	2,100.00
(55) LIBRARY FUND Revenue Total:		7,435.56	7,432.43	17,550.00	6,804.73	23,350.00
(55) LIBRARY FUND Expenditure Total:		5,200.25	6,024.94	17,550.00	5,970.20	23,350.00

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Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
Net Total (55) LIBRARY FUND:		2,235.31	1,407.49	.00	834.53	.00

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Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(60) WATER FUND</b>						
<b>REVENUE</b>						
60-000-40-100	Beginning Cash Estimate	.00	.00	155,000.00	.00	175,000.00
60-000-40-350	Miscellaneous Income	1,659.55	731.61	100.00	2,377.80	500.00
60-000-40-382	Late Charges	1,835.00	1,855.00	1,000.00	1,190.00	1,000.00
60-000-40-383	24 Hour Notice	1,590.01	2,175.00	1,000.00	1,710.00	1,500.00
60-000-40-384	Turn On/Turn Off Fees	375.00	665.00	500.00	840.00	750.00
60-000-40-385	NSF Fee	.00	25.00	.00	120.00	.00
60-000-40-650	Interest on Investments	3,870.65	1,686.63	1,500.00	875.92	1,000.00
60-000-40-710	Service Connection Charges	.00	2,000.00	1,000.00	.00	.00
60-000-40-720	Utility Service Charge	214,614.47	220,829.68	185,000.00	167,436.39	208,000.00
60-000-40-740	Backflow Testing Receivables	6,740.00	6,920.00	6,500.00	7,000.00	6,500.00
60-000-40-780	Grants & Loans	.00	100,500.00	.00	1,250.00	.00
Total REVENUE:		230,684.68	335,924.70	351,600.00	182,800.11	394,250.00
<b>TRANSFERRED FROM OTHER FUNDS</b>						
60-000-48-801	Transferred from Other Funds	.00	.00	10,000.00	5,000.00	200,000.00
Total TRANSFERRED FROM OTHER FUNDS:		.00	.00	10,000.00	5,000.00	200,000.00
<b>WATER</b>						
<b>PERSONNEL SERVICES</b>						
60-310-50-5100	Payroll	67,921.33	66,836.60	83,000.00	52,159.45	94,000.00
60-310-50-5201	FICA Taxes	4,161.48	4,106.35	4,800.00	3,215.21	5,200.00
60-310-50-5202	Medicare Taxes	973.26	960.33	1,200.00	752.00	1,500.00
60-310-50-5203	State Unemployment Taxes	386.68	654.48	1,400.00	626.61	1,400.00
60-310-50-5204	Workers Compensation Taxes	35.41	27.09	250.00	21.06	200.00
60-310-50-5300	Employee Health Insurance	29,615.42	27,578.31	34,000.00	20,960.07	30,000.00
60-310-50-5401	PERS Retirement-Employee	3,991.19	3,897.98	5,000.00	2,981.92	5,000.00
60-310-50-5402	PERS Retirement-Employer	9,515.94	9,219.59	12,000.00	8,633.82	15,000.00
Total PERSONNEL SERVICES:		116,600.71	113,280.73	141,650.00	89,350.14	152,300.00
<b>MATERIALS AND SERVICES</b>						
60-310-55-5543	Public Works/Miscellaneous Exp	1,647.50	388.98	1,000.00	347.50	500.00
60-310-55-5546	Line Locates/Excav Notice/Misc	158.05	123.00	100.00	32.40	100.00
60-310-55-5565	Equipment Rental	.00	.00	700.00	.00	500.00
60-310-55-5601	Weed Killer/Spray/Op Mat & Sup	333.34	342.16	1,000.00	220.00	800.00
60-310-55-5605	Grounc Cover/Oper Matl & Sup	1,009.22	260.20	500.00	272.68	500.00
60-310-55-5606	PW Supplies/Oper Mat & Sup	3,953.06	1,170.76	4,000.00	2,114.03	4,000.00
60-310-55-5610	Postage/Bulk Mail/Op Mat & Sup	306.00	324.00	300.00	1,147.50	2,000.00
60-310-55-5611	Autopay Billing Software	.00	.00	800.00	200.00	2,000.00
60-310-55-5612	Rate Relief	.00	.00	5,000.00	.00	.00
60-310-55-5615	Fuel/Operating Materials & Sup	2,191.62	1,468.09	2,000.00	1,899.86	3,000.00
60-310-55-5655	Small Tools & Equipment	2,442.01	857.98	2,000.00	.00	1,500.00
60-310-55-5662	Telecommunications	1,985.38	1,464.41	3,500.00	1,273.74	2,500.00
60-310-55-5671	Northwest Natural Gas	1,133.66	1,283.45	1,500.00	976.76	2,000.00
60-310-55-5672	Pacific Power & Light	21,201.90	20,667.77	23,000.00	15,702.96	24,000.00
60-310-55-5675	Chlorination	996.58	636.38	1,200.00	.00	1,200.00
60-310-55-5681	Water Plant/Maintenance-Bldg	209.00	1,193.15	3,000.00	.00	2,000.00
60-310-55-5682	PW Shop/Maintenance-Bldg	1,185.00	202.50	15,000.00	783.50	2,000.00
60-310-55-5690	Vehicle/Maint - Equip	94.40	348.90	500.00	96.22	500.00
60-310-55-5691	Heavy Equip/Maint-Equip	1,652.72	5,326.86	4,000.00	3,446.08	5,000.00
60-310-55-5700	Fire Extinguisher/Maint-Equip	139.62	.00	100.00	88.88	100.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
60-310-55-5701	Water Sys Repair/Maint-Equip	7,595.70	7,466.05	15,000.00	11,897.45	15,000.00
60-310-55-5702	Copier/Maintenance-Equipment	1,773.24	1,892.46	2,000.00	1,275.35	2,000.00
60-310-55-5730	Organization Dues/Fees	641.26	1,275.80	1,000.00	1,845.34	2,000.00
60-310-55-5740	Publishing/Public Notices	.00	.00	100.00	.00	100.00
60-310-55-5750	Education/Training Expense	270.00	330.00	500.00	170.00	500.00
60-310-55-5755	Clothing/Safety Equipment	120.02	239.12	300.00	299.61	300.00
60-310-55-5760	Travel/Meeting Expense	39.90	.00	250.00	.00	250.00
60-310-55-5840	Bad Debt Expense	1,202.30	.00	.00	.00	.00
60-310-55-5860	Lab Service	2,925.50	1,894.00	3,000.00	1,951.00	3,500.00
60-310-55-5870	Well/Cross Connection Permit	675.00	.00	600.00	.00	600.00
60-310-55-5890	Backflow Testing	6,763.60	5,136.75	6,500.00	5,053.44	7,000.00
60-310-55-5900	Planning Engineering Fees	.00	2,430.00	2,500.00	2,500.00	2,500.00
60-310-55-5910	Contracts/Professional Service	2,812.79	6,064.62	.00	9,615.00	.00
60-310-55-5920	Business OR Loan Payment	.00	.00	4,000.00	2,775.09	3,000.00
<b>Total MATERIALS AND SERVICES:</b>		<b>65,458.37</b>	<b>62,787.39</b>	<b>104,950.00</b>	<b>65,984.39</b>	<b>90,950.00</b>
<b>CAPITAL OUTLAY</b>						
60-310-60-6001	Equipment	5,922.97	110,519.68	10,000.00	.00	27,000.00
60-310-60-6002	Construction	.00	12,454.95	5,000.00	.00	220,000.00
<b>Total CAPITAL OUTLAY:</b>		<b>5,922.97</b>	<b>122,974.63</b>	<b>15,000.00</b>	<b>.00</b>	<b>247,000.00</b>
<b>UNALLOCATED</b>						
<b>OPERATING CONTINGENCY</b>						
60-999-75-7501	Operating Contingency	.00	.00	20,000.00	.00	20,000.00
<b>Total OPERATING CONTINGENCY:</b>		<b>.00</b>	<b>.00</b>	<b>20,000.00</b>	<b>.00</b>	<b>20,000.00</b>
<b>TRANSFER TO OTHER FUNDS</b>						
60-999-80-8020	Transfer to Vehicle & Equip	.00	.00	4,000.00	4,000.00	4,000.00
60-999-80-8040	Transfer to Water Reserve Fund	15,000.00	.00	30,000.00	30,000.00	30,000.00
<b>Total TRANSFER TO OTHER FUNDS:</b>		<b>15,000.00</b>	<b>.00</b>	<b>34,000.00</b>	<b>34,000.00</b>	<b>34,000.00</b>
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
60-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	46,000.00	.00	50,000.00
<b>Total UNAPPROPRIATED ENDING FUND BAL:</b>		<b>.00</b>	<b>.00</b>	<b>46,000.00</b>	<b>.00</b>	<b>50,000.00</b>
<b>(60) WATER FUND Revenue Total:</b>		<b>230,684.68</b>	<b>335,924.70</b>	<b>361,600.00</b>	<b>187,800.11</b>	<b>594,250.00</b>
<b>(60) WATER FUND Expenditure Total:</b>		<b>202,982.05</b>	<b>299,042.75</b>	<b>361,600.00</b>	<b>189,334.53</b>	<b>594,250.00</b>
<b>Net Total (60) WATER FUND:</b>		<b>27,702.63</b>	<b>36,881.95</b>	<b>.00</b>	<b>1,534.42-</b>	<b>.00</b>

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(61) SEWER FUND</b>						
<b>REVENUE</b>						
61-000-40-100	Beginning Cash Estimate	.00	.00	150,000.00	.00	170,000.00
61-000-40-350	Miscellaneous Income	1,060.65	419.31	.00	.00	.00
61-000-40-382	Late Charges	1,885.00	1,900.00	1,000.00	1,200.00	1,000.00
61-000-40-650	Interest on Investments	3,875.12	1,683.11	1,000.00	907.39	1,000.00
61-000-40-710	Service Connection Charges	.00	1,500.00	.00	.00	.00
61-000-40-720	Utility Service Charge	195,613.52	198,830.10	165,000.00	148,979.03	195,000.00
61-000-40-750	Grants & Loans	.00	20,000.00	.00	.00	.00
<b>Total REVENUE:</b>		<b>202,434.29</b>	<b>224,332.52</b>	<b>317,000.00</b>	<b>151,086.42</b>	<b>367,000.00</b>
<b>TRANSFERRED FROM OTHER FUNDS</b>						
61-000-48-801	Transferred from Other Funds	.00	.00	10,000.00	5,000.00	.00
<b>Total TRANSFERRED FROM OTHER FUNDS:</b>		<b>.00</b>	<b>.00</b>	<b>10,000.00</b>	<b>5,000.00</b>	<b>.00</b>
<b>SEWER PERSONNEL SERVICES</b>						
61-320-50-5100	Payroll	60,644.15	59,675.67	75,000.00	46,571.08	84,000.00
61-320-50-5201	FICA Taxes	3,715.63	3,666.39	4,200.00	2,870.80	4,100.00
61-320-50-5202	Medicare Taxes	869.02	857.45	1,200.00	671.49	1,200.00
61-320-50-5203	State Unemployment Taxes	345.30	584.33	1,200.00	559.51	1,300.00
61-320-50-5204	Workers Compensation Taxes	31.72	24.26	300.00	18.87	100.00
61-320-50-5300	Employee Health Insurance	26,442.38	24,623.43	30,000.00	18,714.42	26,000.00
61-320-50-5401	PERS Retirement-Employee	3,563.55	3,480.38	5,000.00	2,662.44	5,000.00
61-320-50-5402	PERS Retirement-Employer	8,496.30	8,231.74	11,000.00	7,708.78	13,000.00
<b>Total PERSONNEL SERVICES:</b>		<b>104,108.05</b>	<b>101,143.65</b>	<b>127,900.00</b>	<b>79,777.39</b>	<b>134,700.00</b>
<b>MATERIALS AND SERVICES</b>						
61-320-55-5543	Public Works/Miscellaneous Exp	225.00	550.00	500.00	122.50	500.00
61-320-55-5546	Line Locates/Excav Notice/Misc	158.05	123.00	200.00	42.00	100.00
61-320-55-5565	Equipment Rental	.00	.00	300.00	.00	1,000.00
61-320-55-5601	Weed Killer/Spray/Op Mat & Sup	333.34	334.77	800.00	219.00	800.00
61-320-55-5605	Ground Cover/Oper Matl & Sup	187.22	114.70	600.00	272.65	600.00
61-320-55-5606	PW Supplies/Oper Mat & Sup	627.23	376.13	2,500.00	839.15	2,500.00
61-320-55-5610	Postage/Bulk Mail/Op Mat & Sup	306.00	324.00	300.00	1,147.50	2,000.00
61-320-55-5611	Autopay Billing Software	.00	.00	800.00	200.00	2,000.00
61-320-55-5612	Rate Relief	.00	.00	5,000.00	.00	.00
61-320-55-5615	Fuel/Operating Materials & Sup	1,069.06	716.13	1,100.00	1,129.12	2,000.00
61-320-55-5617	Dechlorination Supp/Oper Mat	.00	1,045.60	1,200.00	645.60	1,000.00
61-320-55-5655	Small Tools & Equipment	1,299.67	857.97	3,000.00	995.73	2,500.00
61-320-55-5662	Telecommunications	1,052.28	1,178.11	3,000.00	698.88	2,000.00
61-320-55-5672	Pacific Power & Light	4,616.08	5,346.76	7,000.00	3,314.49	6,200.00
61-320-55-5675	Chlorination	.00	4,141.00	6,000.00	3,090.35	4,000.00
61-320-55-5677	Lift Station Repairs	.00	933.24	2,000.00	483.00	1,000.00
61-320-55-5679	Lagoon Repair/Maintenance	9,905.87	6,937.86	9,000.00	4,816.78	9,000.00
61-320-55-5680	Maintenance-Building	85.13	.00	1,000.00	.00	2,000.00
61-320-55-5690	Vehicle/Maint- Equip	94.37	348.89	1,500.00	96.20	1,000.00
61-320-55-5691	Heavy Equip/Maint - Equip	960.70	5,326.91	5,000.00	3,446.09	5,000.00
61-320-55-5700	Fire Extinguisher/Maint-Equip	139.62	.00	100.00	88.86	100.00
61-320-55-5702	Copier/Maintenance-Equip	1,128.44	1,321.07	1,600.00	812.03	1,400.00
61-320-55-5705	Flow Meter/Maintenance-Equip	.00	.00	800.00	.00	500.00
61-320-55-5706	Lift Station/Maintenance-Equip	360.00	.00	800.00	565.70	1,000.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
61-320-55-5707	Dechlorination Sys-Maint Equip	465.00	.00	500.00	.00	500.00
61-320-55-5740	Publishing/Public Notices	.00	.00	100.00	.00	100.00
61-320-55-5750	Education/Training Expense	.00	420.00	800.00	.00	800.00
61-320-55-5755	Clothing/Safety Equipment	120.02	239.13	300.00	299.58	400.00
61-320-55-5760	Travel/Meeting Expense	39.91	192.33	300.00	.00	300.00
61-320-55-5840	Bad Debt Expense	746.62	.00	.00	.00	.00
61-320-55-5860	Lab Service	4,612.50	4,552.00	5,000.00	3,555.00	5,000.00
61-320-55-5895	DEQ PermitsState Haz Fee	1,843.00	2,105.00	3,000.00	2,148.00	3,000.00
61-320-55-5900	I&I Expenses	18,000.00	37,069.66	20,000.00	2,022.50	30,000.00
61-320-55-5910	Contracts/Professional Svcs	2,812.79	1,994.62	.00	.00	.00
Total MATERIALS AND SERVICES:		51,187.90	76,548.88	84,100.00	31,050.71	88,300.00
<b>CAPITAL OUTLAY</b>						
61-320-60-6001	Equipment	1,857.98	4,000.00	10,000.00	.00	20,000.00
61-320-60-6002	Construction	.00	.00	5,000.00	.00	5,000.00
Total CAPITAL OUTLAY:		1,857.98	4,000.00	15,000.00	.00	25,000.00
<b>UNALLOCATED</b>						
<b>OPERATING CONTINGENCY</b>						
61-999-75-7501	Operating Contingency	.00	.00	20,000.00	.00	25,000.00
Total OPERATING CONTINGENCY:		.00	.00	20,000.00	.00	25,000.00
<b>TRANSFER TO OTHER FUNDS</b>						
61-999-80-8020	Transfer to Vehicle & Equip	.00	.00	4,000.00	4,000.00	4,000.00
61-999-80-8040	Transfer to Sewer Reserve Fund	10,000.00	.00	30,000.00	30,000.00	30,000.00
Total TRANSFER TO OTHER FUNDS:		10,000.00	.00	34,000.00	34,000.00	34,000.00
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
61-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	46,000.00	.00	60,000.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	46,000.00	.00	60,000.00
(61) SEWER FUND Revenue Total:		202,434.29	224,332.52	327,000.00	156,086.42	367,000.00
(61) SEWER FUND Expenditure Total:		167,153.93	181,692.53	327,000.00	144,828.10	367,000.00
Net Total (61) SEWER FUND:		35,280.36	42,639.99	.00	11,258.32	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(62) WATER RESERVE FUND</b>						
<b>REVENUE</b>						
62-000-40-100	Beginning Cash Estimate	.00	.00	279,000.00	.00	308,000.00
62-000-40-650	Interest on Investments	5,682.34	2,105.46	2,000.00	1,062.83	1,000.00
Total REVENUE:		5,682.34	2,105.46	281,000.00	1,062.83	309,000.00
<b>TRANSFERRED FROM OTHER FUNDS</b>						
62-000-48-804	Transferred from Water Fund	15,000.00	.00	30,000.00	30,000.00	30,000.00
Total TRANSFERRED FROM OTHER FUNDS:		15,000.00	.00	30,000.00	30,000.00	30,000.00
<b>WATER</b>						
<b>CAPITAL OUTLAY</b>						
62-310-60-6001	Water System Equipment	.00	.00	20,000.00	.00	30,000.00
62-310-60-6002	Water System Construction	.00	.00	20,000.00	.00	30,000.00
62-310-60-6003	Water System Maintenance	.00	1,500.00	10,000.00	.00	20,000.00
Total CAPITAL OUTLAY:		.00	1,500.00	50,000.00	.00	80,000.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
62-999-90-9010	Reserved for Future Exp	.00	.00	261,000.00	.00	259,000.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	261,000.00	.00	259,000.00
(62) WATER RESERVE FUND Revenue Total:		20,682.34	2,105.46	311,000.00	31,062.83	339,000.00
(62) WATER RESERVE FUND Expenditure Total:		.00	1,500.00	311,000.00	.00	339,000.00
Net Total (62) WATER RESERVE FUND:		20,682.34	605.46	.00	31,062.83	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(63) SEWER RESERVE FUND</b>						
<b>REVENUE</b>						
63-000-40-100	Beginning Cash Estimate	.00	.00	126,000.00	.00	156,000.00
63-000-40-650	Interest on Investments	2,565.39	953.60	1,000.00	520.49	600.00
Total REVENUE:		2,565.39	953.60	127,000.00	520.49	156,600.00
<b>TRANSFERRED FROM OTHER FUNDS</b>						
63-000-48-804	Transfer from Sewer Fund	10,000.00	.00	30,000.00	30,000.00	30,000.00
Total TRANSFERRED FROM OTHER FUNDS:		10,000.00	.00	30,000.00	30,000.00	30,000.00
<b>SEWER CAPITAL OUTLAY</b>						
63-320-60-6001	Sewer System Equipment	.00	.00	20,000.00	.00	30,000.00
63-320-60-6002	Sewer System Construction	.00	.00	20,000.00	.00	30,000.00
63-320-60-6003	Sewer System Maintenance	.00	.00	10,000.00	.00	20,000.00
Total CAPITAL OUTLAY:		.00	.00	50,000.00	.00	80,000.00
<b>UNALLOCATED UNAPPROPRIATED ENDING FUND BAL</b>						
63-999-90-9010	Reserved for Future Exp	.00	.00	107,000.00	.00	106,600.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	107,000.00	.00	106,600.00
(63) SEWER RESERVE FUND Revenue Total:		12,565.39	953.60	157,000.00	30,520.49	186,600.00
(63) SEWER RESERVE FUND Expenditure Total:		.00	.00	157,000.00	.00	186,600.00
Net Total (63) SEWER RESERVE FUND:		12,565.39	953.60	.00	30,520.49	.00



Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>STORM WATER BLUE HERON FUND</b>						
<b>REVENUE</b>						
65-000-40-100	Beginning Cash Estimate	.00	.00	22,000.00	.00	26,000.00
65-000-40-350	Miscellaneous Income	540.48	440.49	.00	976.17	.00
65-000-40-650	Interest on Investments	608.16	237.03	200.00	99.69	100.00
65-000-40-652	Blue Heron Stormwater Pumps	2,664.58	2,662.84	2,300.00	1,997.02	2,760.00
Total REVENUE:		3,813.22	3,340.36	24,500.00	3,072.88	28,860.00
<b>Source: 48</b>						
65-000-48-801	Transfer From General Fund	.00	.00	10,000.00	.00	.00
Total Source: 48:		.00	.00	10,000.00	.00	.00
<b>STORMWATER MATERIALS AND SERVICES</b>						
65-330-55-5555	Mowing/Landscape Expenses	198.53	.00	100.00	.00	100.00
65-330-55-5588	Pump System Drainage	.00	.00	200.00	.00	200.00
65-330-55-5601	Weed Killer/Spray	150.74	189.92	400.00	.00	400.00
65-330-55-5672	Pacific Power & Light	448.36	397.07	600.00	304.74	800.00
65-330-55-5691	Heavy Equipment/Maint - Equip	909.36	1,021.47	1,000.00	550.00	3,000.00
65-330-55-5699	Light Equipment/Maint - Equip	.00	.00	200.00	.00	200.00
Total MATERIALS AND SERVICES:		1,706.99	1,608.46	2,500.00	854.74	4,700.00
<b>CAPITAL OUTLAY</b>						
65-330-60-6001	Equipment	.00	.00	5,000.00	.00	4,000.00
65-330-60-6002	Construction	5,130.00	.00	5,000.00	.00	4,000.00
Total CAPITAL OUTLAY:		5,130.00	.00	10,000.00	.00	8,000.00
<b>UNALLOCATED UNAPPROPRIATED ENDING FUND BAL</b>						
65-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	22,000.00	.00	16,160.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	22,000.00	.00	16,160.00
STORM WATER BLUE HERON FUND Revenue Total:		3,813.22	3,340.36	34,500.00	3,072.88	28,860.00
STORM WATER BLUE HERON FUND Expenditure Total:		6,836.99	1,608.46	34,500.00	854.74	28,860.00
Net Total STORM WATER BLUE HERON FUND:		3,023.77-	1,731.90	.00	2,218.14	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(68) STORM WATER DRAINAGE FUND</b>						
<b>Source: 40</b>						
68-000-40-100	Beginning Cash Estimate	.00	.00	10,000.00	.00	12,000.00
68-000-40-350	Miscellaneous Income	40.04	20.04	500.00	118.49	600.00
68-000-40-650	Interest on Investments	271.06	131.95	100.00	63.52	50.00
68-000-40-720	Utility Service Charge	4,348.32	4,539.27	4,000.00	3,402.29	12,000.00
Total Source: 40:		4,579.34	4,691.26	14,600.00	3,347.32	24,650.00
<b>Source: 48</b>						
68-000-48-801	Transferred from Other Funds	14,000.00	12,000.00	30,000.00	10,000.00	12,000.00
Total Source: 48:		14,000.00	12,000.00	30,000.00	10,000.00	12,000.00
<b>STORM WATER PERSONNEL SERVICES</b>						
68-330-50-5100	Payroll	3,292.03	3,800.37	6,000.00	3,575.24	6,500.00
68-330-50-5201	FICA Taxes	291.86	280.17	400.00	219.92	400.00
68-330-50-5202	Medicare Taxes	68.31	65.55	100.00	51.31	100.00
68-330-50-5203	State Unemployment Taxes	25.86	43.29	150.00	42.32	100.00
68-330-50-5204	Workers Compensation Taxes	2.24	1.60	50.00	1.32	50.00
68-330-50-5300	Employee Health Insurance	2,104.53	1,835.23	2,800.00	1,455.22	2,400.00
68-330-50-5401	PERS Retirement-Employee	284.24	262.72	500.00	200.36	500.00
68-330-50-5402	PERS Retirement-Employer	2,204.05	1,427.30	1,200.00	594.01	1,200.00
Total PERSONNEL SERVICES:		8,273.12	7,716.23	11,200.00	6,139.70	11,250.00
<b>MATERIALS AND SERVICES</b>						
68-330-55-5555	Mowing/Landscape Expenses	.00	.00	100.00	.00	100.00
68-330-55-5586	CHall Exp Drainage	.00	.00	400.00	297.60	.00
68-330-55-5587	Cust Exp Drainage	278.71	.00	500.00	664.62	600.00
68-330-55-5588	System Maintenance	1,400.00	.00	2,500.00	308.88	2,900.00
68-330-55-5601	Weed Killer/Spray	112.89	189.94	400.00	.00	400.00
68-330-55-5604	Gravel/GroundCover	344.69	114.73	500.00	79.10	300.00
68-330-55-5606	PW Supplies/Oper Mat & Sup	88.02	.00	200.00	.00	200.00
68-330-55-5691	Heavy Equipment/Maint-Equip	679.26	2,107.50	10,500.00	3,090.78	4,500.00
68-330-55-5699	Light Equipment/Maint-Equip	136.78	.00	300.00	.00	400.00
68-330-55-5910	Contracts/Professional Service	544.41	476.10	.00	.00	.00
Total MATERIALS AND SERVICES:		3,584.76	2,888.27	15,400.00	4,440.98	9,400.00
<b>CAPITAL OUTLAY</b>						
68-330-60-6001	Equipment	1,000.00	500.00	5,000.00	.00	4,000.00
68-330-60-6002	Construction	.00	.00	5,000.00	1,592.00	4,000.00
Total CAPITAL OUTLAY:		1,000.00	500.00	10,000.00	1,592.00	8,000.00
<b>OPERATING CONTINGENCY</b>						
68-999-75-7501	Operating Contingency	.00	.00	6,000.00	.00	.00
Total OPERATING CONTINGENCY:		.00	.00	6,000.00	.00	.00
<b>Department: 80</b>						
68-999-80-8020	Transfer to Vehicle & Equip	.00	.00	2,000.00	2,000.00	1,000.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
	Total Department: 80:	.00	.00	2,000.00	2,000.00	1,000.00
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
68-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	.00	.00	7,000.00
	Total UNAPPROPRIATED ENDING FUND BAL:	.00	.00	.00	.00	7,000.00
	(68) STORM WATER DRAINAGE FUND Revenue Total:	18,579.34	16,691.26	44,600.00	13,347.32	36,650.00
	(68) STORM WATER DRAINAGE FUND Expenditure Total:	12,857.88	11,104.50	44,600.00	14,172.68	36,650.00
	Net Total (68) STORM WATER DRAINAGE FUND:	5,721.46	5,586.76	.00	825.36-	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(72) WATER SYSTM DEVELOP CHG</b>						
<b>REVENUE</b>						
72-000-40-100	Beginning Cash Estimate	.00	.00	106,000.00	.00	106,000.00
72-000-40-650	Interest on Investments	2,154.01	796.20	2,000.00	382.14	500.00
72-000-40-660	SDC Reimbursements	.00	1,394.79	.00	.00	.00
Total REVENUE:		2,154.01	2,190.99	108,000.00	382.14	106,500.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
72-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	108,000.00	.00	106,500.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	108,000.00	.00	106,500.00
(72) WATER SYSTM DEVELOP CHG Revenue Total:		2,154.01	2,190.99	108,000.00	382.14	106,500.00
(72) WATER SYSTM DEVELOP CHG Expenditure Total:		.00	.00	108,000.00	.00	106,500.00
Net Total (72) WATER SYSTM DEVELOP CHG:		2,154.01	2,190.99	.00	382.14	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(73) SEWER SYSTM DEVELOP CHG</b>						
<b>REVENUE</b>						
73-000-40-100	Beginning Cash Estimate	.00	.00	30,000.00	.00	30,500.00
73-000-40-650	Interest on Investments	607.65	225.52	200.00	109.56	100.00
73-000-40-660	SDC Reimbursements	.00	881.54	.00	.00	.00
Total REVENUE:		607.65	1,107.06	30,200.00	109.56	30,600.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
73-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	30,200.00	.00	30,600.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	30,200.00	.00	30,600.00
(73) SEWER SYSTM DEVELOP CHG Revenue Total:		607.65	1,107.06	30,200.00	109.56	30,600.00
(73) SEWER SYSTM DEVELOP CHG Expenditure Total:		.00	.00	30,200.00	.00	30,600.00
Net Total (73) SEWER SYSTM DEVELOP CHG:		607.65	1,107.06	.00	109.56	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(74) STORMWATER SYSTEM DEVELOP</b>						
<b>REVENUE</b>						
74-000-40-100	Beginning Cash Estimate	.00	.00	122,000.00	.00	123,000.00
74-000-40-650	Interest on Investments	2,498.42	915.89	1,000.00	439.19	500.00
74-000-40-660	SDC Reimbursements	.00	1,457.89	.00	.00	.00
Total REVENUE:		2,498.42	2,373.78	123,000.00	439.19	123,500.00
<b>STORM WATER MATERIALS AND SERVICES</b>						
74-330-55-5623	Planning Fees	11,246.97	.00	.00	.00	.00
Total MATERIALS AND SERVICES:		11,246.97	.00	.00	.00	.00
<b>UNALLOCATED UNAPPROPRIATED ENDING FUND BAL</b>						
74-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	123,000.00	.00	123,500.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	123,000.00	.00	123,500.00
(74) STORMWATER SYSTEM DEVELOP Revenue Total:		2,498.42	2,373.78	123,000.00	439.19	123,500.00
(74) STORMWATER SYSTEM DEVELOP Expenditure Total:		11,246.97	.00	123,000.00	.00	123,500.00
Net Total (74) STORMWATER SYSTEM DEVELOP:		8,748.55-	2,373.78	.00	439.19	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(80) VETERANS MEMORIAL PARK</b>						
<b>REVENUE</b>						
80-000-40-100	Beginning Cash Estimate	.00	.00	11,000.00	.00	12,000.00
80-000-40-350	Miscellaneous Income	.00	.00	.00	57.50	.00
80-000-40-650	Interest on Investments	281.82	96.74	100.00	43.11	100.00
Total REVENUE:		281.82	96.74	11,100.00	100.61	12,100.00
<b>PARKS</b>						
<b>MATERIALS AND SERVICES</b>						
80-510-55-5550	Misc. Expense	.00	385.00	500.00	115.00	500.00
80-510-55-5650	Operating Materials & Supplies	179.65	73.99	1,000.00	235.30	1,000.00
80-510-55-5840	Park Maintenance	61.99	104.71	1,000.00	.00	1,000.00
Total MATERIALS AND SERVICES:		241.64	563.70	2,500.00	350.30	2,500.00
<b>CAPITAL OUTLAY</b>						
80-510-60-6015	Capital Outlay	1,706.98	500.00	1,600.00	.00	1,000.00
Total CAPITAL OUTLAY:		1,706.98	500.00	1,600.00	.00	1,000.00
<b>UNALLOCATED</b>						
<b>UNAPPROPRIATED ENDING FUND BAL</b>						
80-999-90-9001	Unappropriated Ending Fund Bal	.00	.00	7,000.00	.00	8,600.00
Total UNAPPROPRIATED ENDING FUND BAL:		.00	.00	7,000.00	.00	8,600.00
(80) VETERANS MEMORIAL PARK Revenue Total:		281.82	96.74	11,100.00	100.61	12,100.00
(80) VETERANS MEMORIAL PARK Expenditure Total:		1,948.62	1,063.70	11,100.00	350.30	12,100.00
Net Total (80) VETERANS MEMORIAL PARK:		1,666.80-	966.96-	.00	249.69-	.00

Account Number	Account Title	2019-20 Prior year 2 Actual	2020-21 Prior year Actual	2021-22 Current year Adopted	2021-22 Current year YTD	2022-23 Future year Proposed
<b>(85) HALSEY CITY PARK FUND</b>						
<b>REVENUE</b>						
85-000-40-100	Beginning Cash Estimate	.00	.00	6,000.00	.00	5,000.00
85-000-40-650	Interest on Investments	178.39	62.56	50.00	22.71	50.00
85-000-40-735	Park Reservation Fees	270.00	.00	500.00	.00	800.00
85-000-40-760	Donations to City Park	200.00	.00	.00	.00	.00
Total REVENUE:		648.39	62.56	6,550.00	22.71	5,850.00
<b>Source: 48</b>						
85-000-48-801	Transfer from Gen Fnd-Park Exp	5,000.00	2,000.00	1,000.00	1,000.00	3,000.00
Total Source: 48:		5,000.00	2,000.00	1,000.00	1,000.00	3,000.00
<b>PARKS</b>						
<b>MATERIALS AND SERVICES</b>						
85-510-55-5550	Miscellaneous	.00	120.00	.00	.00	100.00
85-510-55-5570	City Park Lights	960.72	829.45	1,500.00	822.60	1,500.00
85-510-55-5655	Small Tools & Equipment	.00	.00	300.00	.00	300.00
85-510-55-5680	Maintenance-Building	.00	202.50	500.00	200.00	500.00
85-510-55-5840	Park Maintenance	1,108.05	572.15	1,000.00	34.00	650.00
85-510-55-5865	Park Materials & Supplies	610.66	465.47	1,000.00	395.43	1,200.00
85-510-55-5885	Reservation Deposit Refunds	190.00	180.00	250.00	430.00	600.00
85-510-55-6910	Contracts/Professional Svcs	544.41	295.99	.00	.00	.00
85-510-55-6915	Public Trees	.00	.00	.00	.00	2,000.00
Total MATERIALS AND SERVICES:		3,413.84	2,665.56	4,550.00	1,882.03	6,850.00
<b>CAPITAL OUTLAY</b>						
85-510-60-6016	Park Improvements	2,161.98	.00	2,000.00	.00	2,000.00
Total CAPITAL OUTLAY:		2,161.98	.00	2,000.00	.00	2,000.00
<b>UNALLOCATED</b>						
<b>OPERATING CONTINGENCY</b>						
85-999-75-7501	Operating Contingency	.00	.00	1,000.00	.00	.00
Total OPERATING CONTINGENCY:		.00	.00	1,000.00	.00	.00
(85) HALSEY CITY PARK FUND Revenue Total:		5,648.39	2,062.56	7,550.00	1,022.71	8,850.00
(85) HALSEY CITY PARK FUND Expenditure Total:		5,575.82	2,665.56	7,550.00	1,882.03	8,850.00
Net Total (85) HALSEY CITY PARK FUND:		72.57	603.00-	.00	859.32-	.00
Net Grand Totals:		127,532.26	82,063.63	.00	174,926.39	.00



**RESOURCES**  
General Fund

City of Halsey, Oregon

Historical Data				Budget for Next Year: 2022-23			
Actual		Adopted Budget		RESOURCE DESCRIPTION			
Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	277,187	320,066	378,000	1	Available cash on hand* (cash basis)	405,000	1
2	8,225	8,720	6,000	2	Previously levied taxes estimated to be received	6,000	2
3	5,997	2,253.99	2,000	3	Interest	1,800	3
4				4	<b>OTHER RESOURCES</b>		4
5	2,570	900	800	5	Cigarette Tax	700	5
6	14,804	18,286	16,000	6	OLCC Tax	18,000	6
7	10,186	11,235	10,000	7	State Revenue Sharing	10,000	7
8	1,243	1,248	1,250	8	AT&T Property Tax	1,250	8
9	26,062	26,168	26,000	9	PP&L Franchise Fee	25,000	9
10	1,169	1,122	1,100	10	RTI Phone Franchise Fee	1,100	10
11	8,033	7,788	6,500	11	NW Natural Gas Franchise Fee	8,000	11
12	3,000	6,000	3,000	12	Zayo Franchise Fee	3,000	12
13	0	0	0	13	911 Revenues	0	13
14	4,646	2,210	1,000	14	Municipal Fines	1,500	14
15	20,773	20,912	19,000	15	AT&T Tower Lease	20,000	15
16	4,394	1,079	630	16	Office/Service Fees (351-360)	1,650	16
17			800	17	Admin Fees	0	17
18	20	20	0	18	Sale of Assets	20,000	18
19	43,990	14,531	20,000	19	Permits/Planning Fees	4,000	19
20	50	50	2,000	20	License Fees (456,458)	0	20
21	0	0	2,000	21	EV Charge Station Revenue	500	21
22	24,242	29,592	1,000	22	Grants (702,705)	122,000	22
23	805	720	400	23	Community Center Reservations	600	23
24	0	0	0	24	Transferred IN from other funds	0	24
25				25			25
26				26			26
27				27			27
28				28			28
29	457,396	472,902	497,480	29	Total resources, except taxes to be levied	650,100	29
30	322,586	333,963	310,000	30	Taxes estimated to be received	336,000	30
31				31	Taxes collected in year levied		31
32	<b>779,982</b>	<b>806,865</b>	<b>807,480</b>	32	<b>TOTAL RESOURCES</b>	<b>986,100</b>	<b>0</b>

**DETAILED REQUIREMENTS**

General Fund

City of Halsey, Oregon

Historical Data				REQUIREMENTS FOR:		Budget for Next Year 2022-23			
Actual		Adopted Budget		Administration		Proposed by	Approved by	Adopted by	
Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year Year 2021-22	Object Classification	Detail	Budget Officer	Budget Committee	Governing Body		
1			1	2					1
2	83,909	83,040	2	Personnel	112,000				2
3	6,912	7,199	3	Payroll	10,500				3
4	36,770	36,854	4	Payroll Taxes (5201-5204)	38,000				4
5	4,920	4,858	5	Employee Health Insurance	7,000				5
6	10,379	10,213	6	PERSONNEL - Employee	17,000				6
7	142,890	142,163	7	PERSONNEL - Employer	184,500				7
8	15	15	8	TOTAL PERSONNEL SERVICES	0				8
9	4,972	3,091	9	TOTAL Full Time Equivalent (FTE)*	1.5				9
10	1,170	1,170	10	Materials & Svcs	7,900				10
11	23,523	23,629	11	City Hall Misc Expense (5541-5546)	1,200				11
12	16,654	15,508	12	Officer Bond	20,000				12
13	18,618	20,590	13	Building Permits	18,000				13
14	6,094	8,818	14	Street Lights	25,000				14
15	9,329	8,867	15	Liability Insurance	5,000				15
16	6,556	5,683	16	Workers Comp Insurance	14,200				16
17	1,050	0	17	Op Materials & Supplies (5606-5619)	8,000				17
18	61,214	63,063	18	Planning Expense (5622-5623)	1,000				18
19	1,243	1,248	19	Elderly Nutrition Program	74,000				19
20	3,600	3,600	20	Sheriff's Contract	1,300				20
21	2,992	3,027	21	Property Tax - Cell Tower	3,600				21
22	3,614	3,231	22	Municipal Judge Contract	3,500				22
23	13,366	13,190	23	Materials & Svcs	5,000				23
24	4,942	7,340	24	Telecommunications	14,000				24
25	5,199	6,098	25	Utilities (5671,5672)	7,100				25
26	2,934	931	26	Maintenance - Building	6,000				26
27	0	0	27	Maintenance - Equipment (5689-5711)	1,000				27
28	3,057	3,657	28	Legal Fees	2,000				28
29	934	2,073	29	Municipal Code Update	4,000				29
30	1,557	1,766	30	Website Hosting & Support	2,000				30
31	192,618	196,581	31	Organization Dues	3,000				31
32			32	Publishing Fees	0				32
33			33	Education/Training	226,800				33
34	see next page	see next page	34	TOTAL MATERIALS & SERVICES - PAGE 1	0				34
				UNAPPROPRIATED ENDING FUND BALANCE					
				TOTAL REQUIREMENTS					

**DETAILED REQUIREMENTS**

General Fund

City of Halsey, Oregon

Historical Data				REQUIREMENTS FOR:		Budget for Next Year 2022-23			
Actual		Adopted Budget		Administration		Proposed by	Approved by	Adopted by	
Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year Year 2021-22		Object Classification	Detail	Budget Officer	Budget Committee	Governing Body	
1				1					1
2	142,890	142,163	172,950	2	Total Personnel From Page 1, line 7	184,500			2
3	192,618	196,581	226,050	3	M&S subtotal from Page 1, Line 30	226,800			3
4	3,046	714	1,500	4	Materials & Svcs Travel/Meeting Expense	2,000			4
5	8,853	38,489	25,000	5	Materials & Svcs Computer Software/Support	30,000			5
6	1,307	909	1,200	6	Materials & Svcs Security System Annual	1,200			6
7	15,950	17,200	18,000	7	Materials & Svcs Auditing and Filing Fees	18,000			7
8	23,407	3,460	3,000	8	Materials & Svcs Engineering Fees	2,000			8
9	525	0	500	9	Materials & Svcs Community Center Deposit Refund	600			9
10	2,100	2,100	2,100	10	Materials & Svcs Council Reimbursement	2,100			10
11	725	2,000	20,000	11	Materials & Svcs Economic Development	4,000			11
12	1,663	50	3,000	12	Materials & Svcs Community Partner Donations	2,000			12
13	1,956	11,419	10,000	13	Materials & Svcs Contracts/Professional Services	43,000			14
14	1,180	836	15,000	14	Materials & Svcs Special Projects	20,000			15
15	0	0	326,350	15	TOTAL MATERIALS & SERVICES	354,700			16
16	253,330	273,758		16					17
17			0	17	Capital Outlay Equipment				18
18	0	5,982	0	18	Capital Outlay Capital Outlay	16,000			19
19	1,000	13,557	30,000	19	Capital Outlay City Hall Improvements	20,000			20
20	13,475	20,884	13,000	20	TOTAL CAPITAL OUTLAY	36,000			21
21	14,475	40,423	43,000	21					22
22				22					23
23				23					24
24				24					25
25				25					26
26				26					27
27				27					28
28				28					29
29				29					30
30				30					31
31				31	Ending balance (prior years)				32
32				32	UNAPPROPRIATED ENDING FUND BALANCE				33
33	410,694	456,345	542,300	33	Total Administration Requirements	575,200	0	0	33

**DETAILED REQUIREMENTS**

General Fund

City of Halsey, Oregon

Historical Data			REQUIREMENTS FOR:		Budget for Next Year 2022-23		
Actual			Library		Proposed by	Approved by	Adopted by
Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year Year 2021-22	Object Classification	Detail	Budget Officer	Budget Committee	Governing Body
1			1	Personnel			
2	11,509.00	13,041.98	2	Payroll	28,000		
3	989	1,166	3	Payroll Taxes (5201-5204)	2,250		
4	1,213.70	621.70	4	Employee Health Insurance	11,000		
5	690.54	782.52	5	PERS Retirement Employee	1,200		
6	1,504.23	1,704.58	6	PERS Retirement Employer	3,200		
7	15,907	17,316	7	TOTAL PERSONNEL SERVICES	45,650	0	0
8	0.5	0.5	8	Total Full Time Equivalent (FTE)*	0.5	0.5	0.5
9			9				
10			10				
11			11				
12			12				
13			13				
14			14				
15			15				
16			16				
17			17				
18			18				
19			19				
20			20				
21			21				
22			22				
23			23				
24			24				
25			25				
26			26		45,650	0	0
27	15,907	17,316	27	Ending balance (prior years)			
28			28	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
29	0	0	29	Total Library Requirements	45,650	0	0

**DETAILED REQUIREMENTS**

General Fund

City of Halsey, Oregon

	Historical Data			Adopted Budget This Year Year 2021-22	REQUIREMENTS FOR: Parks		Budget for Next Year 2022-23					
	Actual Second Preceding Year 2019-20	First Preceding Year 2020-21			Object Classification	Detail	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
1					1	Personnel	Payroll	6,500				1
2	4,789	4,577	6,500	2	Personnel	Payroll Taxes (5201-5204)	750					2
3	389	391	650	3	Personnel	Employee Health Insurance	2,300					3
4	2,104.57	1,835.36	2,800	4	Personnel	PERS Retirement Employee	500					4
5	284.3	262.63	500	5	Personnel	PERS Retirement Employer	1,200					5
6	707.39	650.15	1,200	6	Personnel	TOTAL PERSONNEL SERVICES	11,250					6
7	8,274	7,716	11,650	7		TOTAL Full Time Equivalent (FTE)*	0.1					7
8	0.1	0.1	0.1	8								8
9				9								9
10				10								10
11				11								11
12				12								12
13				13								13
14				14								14
15				15								15
16				16								16
17				17								17
18				18								18
19				19								19
20				20								20
21				21								21
22				22								22
23				23								23
24				24								24
25				25								25
26				26								26
27			11,650	27				11,250				27
28	8,274	7,716		28		Ending balance (prior years)						28
29			0	29		UNAPPROPRIATED ENDING FUND BALANCE		0				29
30	0	0	11,650	30		Total Parks Requirements		11,250				30

**REQUIREMENTS SUMMARY**  
**SUMMARY ALLOCATED AND NOT ALLOCATED REQUIREMENTS**

City of Halsey, Oregon

Historical Data				Adopted Budget This Year 2021=22	REQUIREMENTS FOR: <u>General Fund</u>	Budget For Next Year 2022-23		
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
1								
2					NOT ALLOCATED			
3								
4					Transfers			
5	0	0	0	0	Transfer to Street Fund			
6	5,000	2,000	1,000	3,000	Transfer to Park Fund			
7	0	0	4,000	4,000	Transfer to Vehicle & Equipment Fund			
8	0	0	0	0	Transfer to Vet Memorial Fund			
9	14,000	0	10,000	200,000	Transfer to Water Fund			
10	5,000	0	10,000	0	Transfer to Sewer Fund			
11	0	0	0	0	Transfer to Sidewalk/Pathway Fund			
12	0	0	10,000.00	0.00	Transfer to Stormwater BH			
13	0	12,000	30000	12000	Transfer to Stormwater Fund			
14	0	4,000	5000	5000	Transfer to Library Fund			
15	24,000	14,000	70,000	224,000	TOTAL INTERFUND TRANSFERS		0	0
16								
17								
18								
19					Contingency			
20	0	0	30,000	30,000	Operating Contingency			
21	0	0	30,000	30,000	TOTAL OPERATING CONTINGENCY		0	0
22								
23								
24	24,000	14,000	100,000	254,000	TOTAL REQUIREMENTS NOT ALLOCATED		0	0
25								
26	434,875	481,377	607,480	632,100	TOTAL REQUIREMENTS FOR ALL ORG UNITS W/IN FUND		0	0
27								
28	0	0	100,000	0	RESERVED FOR FUTURE EXPENDITURES		0	0
29								
30	321,106	311,488			Ending fund balance (prior years)			
31								
32	0	0	0	100,000	UNAPPROPRIATED ENDING FUND BALANCE		0	0
33								
34	779,981	806,865	807,480	986,100	GENERAL FUND TOTAL REQUIREMENTS		0	0

This fund is authorized and established by resolution number  
2021-6890n April 13, 2021 for the following specified purpose:

future capital equipment and vehicle purchases

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Vehicle & Equipment Reserve Fund

Year this reserve fund will be reviewed to be continued or abolished  
Date can not be more than 10 years after establishment.

Review Year: 2031

City of Halsey, Oregon

Historical Data			DESCRIPTION	Budget for Next Year 2022-23		
Actual	First Preceding Year 2020-21	Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			RESOURCES			
2	0	0	2 Cash on Hand	16,000		
3	0	0	3 Interest on Investments	0		
4	0	16,000	4 Transferred IN, from other funds	15,000		
5	0		5			
6			6			
7			7			
8			8			
9			9			
10	0	16,000	10 Total Resources, except taxes to be levied			
11		0	11 Taxes estimated to be received			
12			12 Taxes collected in year levied			
13	0	16,000	<b>TOTAL RESOURCES</b>	<b>31,000</b>	<b>0</b>	<b>0</b>
14			<b>REQUIREMENTS**</b>			
15			15 Org. Unit or Prog. & Activity			
16	0	0	16 Admin	0		
17	0	0	17 Admin	0		
18			18 Cap			
19			19 Vehicles			
20			20			
21			21			
22			22			
23			23			
24			24			
25			25			
26			26			
27			27			
28			28			
29	0	0	29 Ending balance (prior years)			
30		16,000	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>31,000</b>	<b>0</b>	<b>0</b>
31	0	0	<b>TOTAL REQUIREMENTS</b>	<b>31,000</b>	<b>0</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**RESOURCES**  
Street Fund

City of Halsey, Oregon

Historical Data		Adopted Budget This Year Year 2021-22	RESOURCE DESCRIPTION	Budget for Next Year: 2022-23					
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
1	137,116	128,537	90,000	1	Available cash on hand* (cash basis)	1			
2	2,633	793	1,000	2	Interest	2			
3				3		3			
4				4	<b>OTHER RESOURCES</b>	4			
5	66,391	67,822	65,000	5	ODOT Highway Tax Apportionment	5			
6	654		0	6	Street/Drainage Reimbursement Charge	6			
7	177	50	0	7	Miscellaneous Income	7			
8	0	73,241	100,000	8	Special Street Allotment Grant	8			
9	0	0	0	9	Transferred IN from other funds	9			
10				10		10			
11				11		11			
12				12		12			
13				13		13			
14				14		14			
15				15		15			
16				16		16			
17				17		17			
18				18		18			
19				19		19			
20				20		20			
21				21		21			
22				22		22			
23				23		23			
24				24		24			
25				25		25			
26				26		26			
27				27		27			
28				28		28			
29	206,970	270,443	256,000	29	Total resources, except taxes to be levied	29			
30			0	30	Taxes estimated to be received	30			
31	0	0		31	Taxes collected in year levied	31			
32	<b>206,970</b>	<b>270,443</b>	<b>256,000</b>	32	<b>TOTAL RESOURCES</b>	<b>265,500</b>	<b>0</b>	<b>0</b>	32

150-504-020 (rev 10-16) \*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year



REQUIREMENTS SUMMARY

Street Fund

Historical Data				Adopted Budget This Year 2021-22	REQUIREMENTS FOR: Street Department	Budget For Next Year 2022-23		
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
1								
2	20,525	19,995	26,000					
3	1,674	1,715	2,450	28,000				
4	8,974	8,170	11,000	2,350				
5	1,210	1,160	1,500	10,000				
6	2,930	2,786	4,500	1,500				
7				4,500				
8	35,314	33,826	45,450	46,350	0	0		
9	0.25	0.25	0.40	0.40	0.40	0.40		
10								
11	600	1,200	1,200	1,200				
13	0	0	500	1,500				
14								
15	333	342	1,000	1,000				
16	3,720	7,515	7,500	6,000				
17	748	115	800	1,000				
18	549	236	1,600	1,200				
19	695	466	1,000	1,500				
20	870	0	1,000	1,000				
21	4,206	6,154	12,000	10,000				
22	62	342	800	700				
23	680	4,270	4,000	5,000				
24	140	0	100	100				
25	269	287	750	600				
26	120	105	200	250				
27	0	0	100	100				
28	9,169	342	2,000	4,000				
29	1,180	836	0	0				
30	23,340	22,210	34,550	35,150	0	0		
31	see next page	see next page	see next page	see next page	see next page	see next page	see next page	see next page

REQUIREMENTS SUMMARY

Street Fund

Historical Data			REQUIREMENTS FOR: Street Department			Budget For Next Year 2022-23		
Actual		Adopted Budget	Street Department			Proposed By	Approved By	Adopted By
Second Preceding Year 2019-20	First Preceding 2020-21	This Year 2021-22	1	2	3	Budget Officer	Budget Committee	Governing Body
1								
2	35,314	33,826	45,450	2	Total Personnel From Page 1, line 8	46,350	0	0
3	23,340	22,210	34,550	3	Total Materials & Services From Page 1, line 30	35,150	0	0
4				4				
5				5	CAPITAL OUTLAY			
6	1,000	4,000	5,000	6	Equipment	15,000		
7	16,779	83,488	112,000	7	Construction	100,000		
8	17,779	87,488	117,000	8	TOTAL CAPITAL OUTLAY	115,000	0	0
9				9				
10				10	CONTINGENCY			
11	0	0	20,000	11	Operating Contingency	20,000	0	0
12	0	0	20,000	12	TOTAL OPERATING CONTINGENCY	20,000	0	0
13				13				
14				14	UNALLOCATED			
15				15				
16				16	TRANSFERS			
17	2,000	2,000	4,000	17	Transfers OUT	4,000	0	0
18	2,000	2,000	4,000	18	TOTAL TRANSFERS	4,000	0	0
19				19				
20				20				
21				21				
22				22				
23				23				
24				24				
25				25				
26	128,537	124,919	35,000	26	UNAPPROPRIATED ENDING FUND BALANCE	45,000	0	0
27				27				
28				28				
29	206,970	270,443	256,000	29	TOTAL STREET FUND REQUIREMENTS	265,500	0	0

This fund is authorized and established by resolution number 2018-641 on April 10, 2018 for the following specified purpose:  
reserve 1% of highway trust fund revenue for footpath and bicycle trail projects

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Street & Pathway Fund

Year this reserve fund will be reviewed to be continued or abolished.  
Date can not be more than 10 years after establishment.  
Review Year: 2028

City of Halsey, Oregon

Historical Data			DESCRIPTION			Budget for Next Year 2022-23		
Actual			RESOURCES AND REQUIREMENTS			Proposed By	Approved By	Adopted By
Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22	1	2	3	Budget Officer	Budget Committee	Governing Body
1			RESOURCES					
2	63826	67209	2	Cash on Hand		71000		
3	1,383	524	3	Interest on Investments		300		
4			4	Govt/Special Grants				
5	2000	2000	5	Transferred IN, from other funds		2000		
6			6					
7			7					
8			8					
9			9					
10	67209	69,733	10	Total Resources, except taxes to be levied				
11			11	Taxes estimated to be received				
12			12	Taxes collected in Year levied				
13	67209	69733	13	<b>TOTAL RESOURCES</b>		73300	0	0
14			14	<b>REQUIREMENTS **</b>				
15			15	Org. Unit or Prog. & Activity	Detail			
16	0	0	16	Streets	Cap	0	0	0
17	0	0	17	Streets	Cap	0	0	0
18			18		Capitol Outlay			
19			19		Sidewalk/Bicycle Path			
20			20					
21			21					
22			22					
23			23					
24			24					
25			25					
26			26					
27			27					
28			28					
29	67209	69733	29	Ending balance (prior years)				
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>		73300	0	0
31	67209	69733	31	<b>TOTAL REQUIREMENTS</b>		73300	0	0

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**BONDED DEBT  
RESOURCES AND REQUIREMENTS**

**Bond Debt Payments are for:**

- Revenue Bonds or  
 General Obligation Bonds

Bond Fund

City of Halsey

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23		
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			<b>Resources</b>			
1			1 Beginning Cash on Hand (Cash Basis), or			
2	60,056	56,323	2 Working Capital (Accrual Basis)	55,000		
3			3 Previously Levied Taxes to be Received	500		
4	1,622	1,732	4 Interest	150		
5	930	327	5 Transferred from Other Funds			
6			6 Total Resources, Except Taxes to be Levied	55,650	0	0
7			7 Taxes Estimated to be Received *	53,438	0	0
8	62,607	58,382	8 Taxes Collected in Year Levied			
9	48,260	54,269	9 TOTAL RESOURCES			
10			10 Requirements			
11	<b>110,867</b>	<b>112,651</b>	11 Bond Principal Payments	<b>109,088</b>	<b>0</b>	<b>0</b>
			Bond Issue			
12			Budgeted Payment Date			
13	20,591	21,569		23,666	0	0
14						
15						
16	20,591	21,569	Total Principal	23,666	0	0
17			Bond Interest Payments			
18	33,953	32,975	Budgeted Payment Date			
19				30,878	0	0
20						
21	33,953	32,975	Total Interest	30,878	0	0
22			Unappropriated Balance for Following Year By			
23			Bond Issue			
24			Projected Payment Date			
25			9/2023			
26	54,544	54,544	Carryover			
27			Ending balance (prior years)			
28			Total Unappropriated Ending Fund Balance	54,544	0	0
29			Loan Repayment to Fund			
30	<b>110,867</b>	<b>112,651</b>	Tax Credit Bond Reserve			
			<b>TOTAL REQUIREMENTS</b>	<b>109,088</b>	<b>0</b>	<b>0</b>

\*If this form is used for revenue bonds, property tax resources may not be included.

SPECIAL FUND  
RESOURCES AND REQUIREMENTS  
Library Fund

Historical Data		Actual		Historical Data		Actual		Budget for Next Year 2022-23	
Second Preceding Year 2019-20	First Preceding Year 2020-2021	Adopted Budget Year 2021-2022	1	2	3	4	5	6	7
12,366	14,601	10,500	1	2	3	4	5	6	7
201	123		3	Fines	50				
927	2,175	900	4	Sales/Donations/Fundraising (350,400,760,770)	1,200				
307	134	150	5	Interest on Investments	100				
1,000	1,000	1,000	6	Grants	5,000				
5,000	4,000	5,000	7	Transferred IN, from other funds	5,000				
			8						
<b>19,802</b>	<b>22,033</b>	<b>17,550</b>	9	<b>TOTAL RESOURCES</b>	<b>23,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	
			10	<b>REQUIREMENTS **</b>					
			11	Org Unit or Prog & Activity					
			12	Library Dept	Miscellaneous Expense	200			
1,184	209.25	100	13	Library Dept	Summer Reading Program	1,000			
0	0	1,000	14	Library Dept	Events	500			
0	473.69	500	15	Library Dept	Fundraising	500			
0	19.8	500	16	Library Dept	Postage/Operating	50			
0	64.13	50	17	Library Dept	Library Supplies	1,000			
572	631.36	800	18	Library Dept	Telecommunications	500			
407	403.1	600	19	Library Dept	NW Natural Gas	500			
516	563.08	700	20	Library Dept	Pacific Power & Light	1,000			
425	451.38	800	21	Library Dept	Maintenance/Cleaning	500			
58	88.83	300	22	Library Dept	Computer Software/Support	1,000			
416	1,622.00	2,500	23	Library Dept	Library Books	3,000			
1,403	1,303.05	2,500	24	Library Dept	Professional Fees	0			
0	0	0	25	Library Dept	Bookmobile Maint/Equip	500			
0	0	200	26	Library Dept	Equipment/Capital Outlay	8,000			
220	195.27	3,000	27	Library Dept	Construction/Capital Outlay	2,000			
0	0	1,000	28						
			29						
			30						
			31						
			32						
0	0	1,000	33	Operating Contingency	1,000				
14,601	16,008		34	Ending balance (prior years)					
		2,000	35	UNAPPROPRIATED ENDING FUND BALANCE	2,100				
<b>19,802</b>	<b>16,008</b>	<b>17,550</b>	36	<b>TOTAL REQUIREMENTS</b>	<b>23,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**RESOURCES**  
Water Fund

City of Halsey, Oregon

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year: 2022-23			
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	175,863	203,996	155,000	1 Available cash on hand* (cash basis)	175,000			1
2	3,871	1,687	1,500	2 Interest	1,000			2
3				3				3
4				4 OTHER RESOURCES				4
5	1,660	-732	100	5 Miscellaneous Income	500			5
6	1,835	1,855	1,000	6 Late Charges	1,000			6
7	1,590	2,175	1,000	7 24 Hour Notice	1,500			7
8	375	665	500	8 Turn On/Turn Off Fees	750			8
9	0	25	0	9 NSF Fee				9
10	0	2,000	1,000	10 Service Connection Charges				10
11	214,614	220,830	185,000	11 Utility Service Charge	208,000			11
12	6,740	6,920	6,500	12 Backflow Testing Receivables	6,500			12
13	0	100,500	0	13 Grants & Loans	0			13
14				14				14
15	0	0	10,000	15 Transfers in from Other Funds	200,000			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	406,548	539,921	361,600	29 Total resources, except taxes to be levied	594,250	0	0	29
30			0	30 Taxes estimated to be received	0	0	0	30
31	0	0		31 Taxes collected in year levied				31
32	406,548	539,921	361,600	32 TOTAL RESOURCES	594,250	0	0	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY  
Water Fund

Historical Data			Adopted Budget This Year 2021-22	REQUIREMENTS FOR: <u>Water Department</u>	Budget For Next Year 2022-23				
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
1									
2	67,921	66,837	83,000	PERSONNEL SERVICES	94,000				1
3	5,557	5,748	7,650	2 Payroll	8,300				2
4	29,615	27,578	34,000	3 Payroll Taxes	30,000				3
5	3,991	3,898	5,000	4 Employee Health Insurance	5,000				4
6	9,516	9,220	12,000	5 PERS Retirement - Employee	15,000				5
7	116,601	113,281	141,650	6 PERS Retirement - Employer	152,300		0	0	6
8	1,00	1,00	1,25	7 TOTAL PERSONNEL SERVICES					7
9				8 Total Full-Time Equivalent (FTE)	1.25		1.25	1.25	8
10	158	123	100	9 MATERIALS AND SERVICES					9
11	0	0	700	10 Line Locates/Excav Notice	100				10
12	333	342	1,000	11 Equipment Rental	500				11
13	1009	260	500	12 Weed Killer/Spray	800				12
14	5601	1560	5,000	13 Ground Cover	500				13
15	306	324	300	14 PW Supplies (5543, 5606)	4,500				14
16	0	0	800	15 Postage/Bulk Mail	2,000				15
17	0	0	5,000	16 Autopay Billing Software	2,000				16
18	2192	1468	2,000	17 Rate Relief	0				17
19	2442	858	2,000	16 Fuel	3,000				18
20	1985	1464	3,500	17 Small Tools & Equipment	1,500				19
21	1134	1283	1,500	18 Telecommunications	2,500				20
22	21202	20668	23,000	19 Northwest Natural Gas	2,000				21
23	997	636	1,200	20 Pacific Power & Light	24,000				22
24	209	1193	3,000	21 Chlorination	1,200				23
25	1185	203	15000	22 Water Plant Building Maintenance	2,000				24
26	94	349	500	23 PW Shop Maintenance	2000				25
27	1653	5327	4,000	24 Vehicle Maintenance	500				26
28	140	0	100	25 Heavy Equipment Maintenance	5,000				27
29	7566	7466	15,000	26 Fire Extinguisher Maintenance	100				28
30	1773	1892	2,000	27 Water System Repair/Maint	15,000				29
31	641	1276	1,000	28 Copier	2,000				30
32	0	0	100	29 Organization Dues/Fees	2,000				31
33	270	330	500	30 Publishing/Public Notices	100				32
34	50,649	46,693	87,200	31 Education/Training Expense	500				33
35	see next page	see next page	see next page	34 TOTAL MATERIALS & SERVICES - PAGE 1	73,800		0	0	34
				35 ORGANIZATIONAL UNIT / ACTIVITY TOTAL					35

**REQUIREMENTS SUMMARY**  
**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**  
 Water Fund

	Historical Data			Adopted Budget This Year 2021-22	REQUIREMENTS FOR: Water Department	Budget For Next Year 2022-23			
	Actual Second Preceding Year 2019-20	First Preceding Year 2020-21				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	116,601	113,281	141,650	1	Total Personnel From Page 1, Line 7	152,300			1
2	50,649	46,693	87,800	2	M&S Subtotal from Page 1, Line 34	73,800			2
3	120	239	300	3	Clothing/Safety Equipment	300			3
4	40	0	250	4	Travel/Meeting Expense	250			4
5	1,202	0	0	5	Bad Debt Expense	0			5
6	2,926	1,894	3,000	6	Lab Service	3,500			6
7	675	0	600	7	Well/Cross Connection Permit	600			7
8	6,764	5,137	6,500	8	Backflow Testing	7,000			8
9	0	2,430	2,500	9	Planning/Engineering Fees	2,500			9
10	2,813	6,065	0	10	Contracts/Professional Services	0			10
11	0	0	4,000	11	Business Oregon Loan Payment	3,000			11
12	65,188	62,457	104,950	12	TOTAL MATERIALS AND SERVICES	90,950	0	0	12
13				13					13
14				14	CAPITAL OUTLAY				14
15	5,923	110,520	10,000	15	Equipment	27,000			15
16	0	12,455	5,000	16	Construction	220,000			16
17	5,923	122,975	15,000	17	TOTAL CAPITAL OUTLAY	247,000	0	0	17
18				18					18
19				19	OPERATING CONTINGENCY				19
20	0	0	20,000	20	Operating Contingency	0			20
21	0	0	20,000	21	TOTAL OPERATING CONTINGENCY	0	0	0	21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29					29
30	187,712	298,713	281,600	30	Organizational Unit/Activity Total	490,250	0	0	30



**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM  
Water Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-23			
	Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3				3				3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7				7				7
8				8				8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11				11 ** see bond fund				11
12				12				12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15				15				15
16				16				16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19				19				19
20				20				20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	15,000	0	30,000	23 Water Reserve	30,000	0	0	23
24			4,000	24 Vehicle & Equipment Reserve	4,000	0	0	24
25				25				25
26				26				26
27				27				27
28	15,000	0	34,000	28 TOTAL INTERFUND TRANSFERS	34,000	0	0	28
29				29 OPERATING CONTINGENCY	20,000			29
30	15,000	0	34,000	30 Total Requirements NOT ALLOCATED	54,000	0	0	30
31	187,982	298,713	281,600	31 Total Requirements for ALL Org Units/Programs within fund	490,250	0	0	31
32				32 Reserved for future expenditure				32
33	203,566	241,208		33 Ending balance (prior years)				33
34			46,000	34 UNAPPROPRIATED ENDING FUND BALANCE	50,000	0	0	34
35	406,548	539,921	361,600	35 TOTAL REQUIREMENTS	594,250	0	0	35

**RESOURCES**  
Sewer Fund

City of Halsey, Oregon

		Historical Data			RESOURCE DESCRIPTION	Budget for Next Year: 2022-23			
Actual		Adopted Budget	Proposed By	Approved By		Adopted By			
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year Year 2021-22	Budget Officer	Budget Committee	Governing Body			
1	165,457	201,444	150,000	1	Available cash on hand* (cash basis)				1
2	3,875	1,683	1,000	2	Interest				2
3				3					3
4				4	<b>OTHER RESOURCES</b>				4
5	1,061	419	0	5	Miscellaneous Income				5
6	1,885	1,900	1,000	6	Late Charges	1,000			6
7	0	1,500	0	7	Service Connections Charges				7
8	195,614	198,830	165,000	8	Utility Service Charge	195,000			8
9	0	20,000	0	9	Grants & Loans				9
10				10					10
11	0	0	10,000	11	Transfer from Other Funds				11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	367,891	425,777	327,000	29	Total resources, except taxes to be levied	367,000	0	0	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in Year levied				31
32	<b>367,891</b>	<b>425,777</b>	<b>327,000</b>	<b>32</b>	<b>TOTAL RESOURCES</b>	<b>367,000</b>	<b>0</b>	<b>0</b>	<b>32</b>

**REQUIREMENTS SUMMARY  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY  
Sewer Fund**

Historical Data			Adopted Budget This Year 2021-22	REQUIREMENTS FOR: Sewer Department	Budget For Next Year 2022-23				
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
1									
2	60,644	59,676	75,000	PERSONNEL SERVICES					
3	4,962	5,132	6,900	1 Payroll	84,000				2
4	26,442	24,623	30,000	2 Payroll Taxes	6,700				3
5	3,564	3,480	5,000	3 Employee Health Insurance	26,000				4
6	8,496	8,232	11,000	4 PERS Retirement - Employee	5,000				5
7	104,108	101,144	127,900	5 PERS Retirement - Employer	13,000				6
8	1,000	1,000	1,15	6 TOTAL PERSONNEL SERVICES	134,700		0		7
9				7 Total Full-Time Equivalent (FTE)	1,15		1,15		8
10	158	123	200	8 MATERIALS AND SERVICES					9
11	333	335	800	9 Line Locates/Excav Notice	100				10
12	187	115	600	10 Weed Killer/Spray	800				11
13	852	926	3,000	11 Ground Cover	600				12
14	306	324	800	12 PW Supplies (5543, 5606)	3,000				13
15	0	0	800	13 Postage/Bulk Mail	2,000				14
16	0	0	5,000	14 Autopay Billing Software	2,000				15
17	1069	716	1,100	15 Payment Relief	0				16
18	0	1046	1,200	16 Fuel	2,000				17
19	1300	858	3,300	17 Dechlorination	1,000				18
20	1052	1178	3,000	18 Small Tools & Equipment (5565, 5655)	3,500				19
21	4616	5347	7,000	19 Telecommunications	2,000				20
22	0	4141	6,000	20 Pacific Power & Light	6,200				21
23	360	933	2,800	21 Chlorination	4,000				22
24	9906	6938	9,000	22 Lift Station Repairs & Maintenance (5677, 5706)	2,000				23
25	85	349	1,000	23 Lagoon Repair/Maintenance	9,000				24
26	94	5327	1500	24 Maintenance - Building	2,000				25
27	961	0	5,000	25 Vehicle Maintenance	1,000				26
28	140	1321	100	26 Heavy Equipment Maintenance	5,000				27
29	1128	0	1,600	27 Fire Extinguisher Maintenance	100				28
30	0	0	800	28 Copier	1,400				29
31	465	0	500	29 Flow Meter	500				30
32	0	0	100	30 Dechlorination System Maintenance	500				31
33	23,013	29,976	54,700	31 Publishing/Public Notices	100				32
34				32 TOTAL MATERIALS & SERVICES - PAGE 1	48,800		0		33
35				33 Organizational Unit/Activity Total					34
									35

**REQUIREMENTS SUMMARY**  
**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**  
 Sewer Fund

		Historical Data			REQUIREMENTS FOR: Sewer Department	Budget For Next Year 2022-23		
		Actual Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	104,108	101,144	127,900	1	Total Personnel From Page 1, Line 7	134,700		1
2	23,013	29,976	54,700	2	M&S Subtotal from Page 1, Line 34	48,800		2
3	0	420	800	32	Education/Training Expense	800		3
4	120	239	300	33	Clothing/Safety Equipment	400		4
5	40	192	300	5	Travel/Meeting Expense	300		5
6	747	0	0	6	Bad Debt Expense	0		6
7	4,613	4,552	5,000	7	Lab Service	5,000		7
8	1,843	2,105	3,000	8	DEC Permits - State Haz Fee	3,000		8
9	18,000	37,070	20,000	9	I&I Expenses	30,000		9
10	2,813	1,995	0	10	Contracts/Professional Services	0		10
11	51,188	76,549	84,100	11	TOTAL MATERIALS AND SERVICES	88,300	0	11
12				12				12
13				13	CAPITAL OUTLAY			13
14	1,858	4,000	10,000	14	Equipment	20,000		14
15	0	0	5,000	15	Construction	5,000		15
16	1,858	4,000	15,000	16	TOTAL CAPITAL OUTLAY	25,000	0	16
17				17				17
18				18	OPERATING CONTINGENCY			18
19	0	0	20,000	19	Operating Contingency	25,000		19
20	0	0	20,000	20	TOTAL OPERATING CONTINGENCY	25,000	0	20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30	157,154	181,693	247,000	30	Organizational Unit/Activity Total	273,000	0	30

**REQUIREMENTS SUMMARY**  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM  
Sewer Fund

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-23		
	Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1				PERSONNEL SERVICES NOT ALLOCATED			
2							
3							
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0
5				Total Full-Time Equivalent (FTE)			
6				MATERIALS AND SERVICES NOT ALLOCATED			
7							
8							
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0
10				CAPITAL OUTLAY NOT ALLOCATED			
11							
12							
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
14				DEBT SERVICE			
15							
16							
17	0	0	0	TOTAL DEBT SERVICE	0	0	0
18				SPECIAL PAYMENTS			
19							
20							
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0
22				INTERFUND TRANSFERS			
23	10,000	0	30,000	Sewer Reserve	30,000		
24			4,000	Vehicles & Equipment Reserve	4,000		
25							
26							
27							
28	10,000	0	34,000	TOTAL INTERFUND TRANSFERS	34,000	0	0
29				OPERATING CONTINGENCY	25,000		
30	10,000	0	34,000	Total Requirements NOT ALLOCATED	0	0	0
31	157,154	181,693	247,000	Total Requirements for All Org Units/Programs within fund	273,000	0	0
32				Reserved for future expenditure			
33	200,737	244,084		Ending balance (prior years)			
34			46,000	UNAPPROPRIATED ENDING FUND BALANCE	60,000	0	0
35	367,891	425,777	327,000	TOTAL REQUIREMENTS	367,000	0	0

This fund is authorized and established by resolution number 2018-639 on April 10, 2018 for the following specified purpose:

future improvements, updates and equipment for the water utility

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Water Reserve Fund

Year this reserve fund will be reviewed to be continued or abolished  
Date can not be more than 10 years after establishment.  
Review Year: 2028

City of Halsey, Oregon

		Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-23		
		Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1					RESOURCES			
2	256,221	276,904	279,000	279,000	1 Cash on Hand	308,000		
3	5,682	2,105	2,000	2,000	2 Interest on Investments	1,000		
4	15,000	0	30,000	30,000	3 Transferred IN, from other funds	30,000		
5					4			
6					5			
7					6			
8					7			
9					8			
10	276,903	279,009	311,000	311,000	9 Total Resources, except taxes to be levied			
11			0	0	10 Taxes estimated to be received			
12					11 Taxes collected in year levied			
13	<b>276,903</b>	<b>279,009</b>	<b>311,000</b>	<b>311,000</b>	<b>TOTAL RESOURCES</b>	<b>339,000</b>	<b>0</b>	<b>0</b>
14					<b>REQUIREMENTS **</b>			
15					15 Org. Unit or Prog. & Activity			
16	0	0	20,000	20,000	16 Object Classification			
17	0	0	20,000	20,000	17 Detail			
18	0	0	10,000	10,000	Water System Equipment	30,000		
19					Water System Construction	30,000		
20					Water System Maintenc	20,000		
21								
22								
23								
24								
25								
26								
27								
28								
29	276,903	279,009	261,000	261,000	29 Ending balance (prior years)	259,000		
30					UNAPPROPRIATED ENDING FUND BALANCE	0		
31	<b>276,903</b>	<b>279,009</b>	<b>311,000</b>	<b>311,000</b>	<b>TOTAL REQUIREMENTS</b>	<b>339,000</b>	<b>0</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM  
LB-11**

This fund is authorized and established by resolution number  
2018-640 on April 10, 2018 for the following specified purpose:

Sewer System Maintenance/Equipment/Construction

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Sewer Reserve Fund

Year this reserve fund will be reviewed to be continued or abolished  
Date can not be more than 10 years after establishment.

Review Year: 2028

City of Halsey, Oregon

Actual			Historical Data			Budget for Next Year 2022-23		
Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22
1						1		
2	112,806	125,371	126,000	156,000		2		
3	2,565	954	1,000	600		3		
4	10,000		30,000	30,000		4		
5						5		
6						6		
7						7		
8						8		
9						9		
10	125,371	126,325	157,000			10		
11						11		
12						12		
13	125,371	126,325	157,000	186,600	0	13		0
14						14		
15	0	0	20,000	30,000		15		
16	0	0	20,000	30,000		16		
17	0	0	10,000	20,000		17		
18						18		
19						19		
20						20		
21						21		
22						22		
23						23		
24						24		
25						25		
26						26		
27						27		
28						28		
29	125,371	126,325	107,000	106,600		29		
30						30		
31	125,371	126,325	157,000	186,600	0	31		0

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**RESOURCES**  
Storm Water Blue Heron

City of Halsey, Oregon

Historical Data			Adopted Budget This Year Year 2021-22	RESOURCE DESCRIPTION	Budget for Next Year: 2022-23				
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
1	27,821	24,795	22,000	1	Available cash on hand* (cash basis)	26,000			1
2	608	237	200	2	Interest	100			2
3				3					3
4				4	<b>OTHER RESOURCES</b>				4
5	540	440		5	Miscellaneous Income				5
6	0			6	Late Letter				6
7	0			7	Late Charges				7
8	2,665	2,663	2,300	8	BH Stormwater Pumps	2,760			8
9	0	0		9	Utility Service Charge				9
10				10					10
11	0	0	10,000	11	Transfer in from General Fund				11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	31,634	28,135	34,500	29	Total resources, except taxes to be levied	28,860	0	0	29
30			0	30	Taxes estimated to be received	0	0	0	30
31	0	0		31	Taxes collected in year levied				31
32	<b>31,634</b>	<b>28,135</b>	<b>34,500</b>	32	<b>TOTAL RESOURCES</b>	<b>28,860</b>	<b>0</b>	<b>0</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year



**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
SUMMARY ALLOCATED AND NOT ALLOCATED REQUIREMENTS  
Storm Water Blue Heron Fund

Historical Data			REQUIREMENTS FOR: Storm Water Drainage Department	Budget For Next Year 2022-23			
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1			PERSONNEL SERVICES				1
2							2
3							3
4							4
5							5
6							6
7							7
8	0	0	TOTAL PERSONNEL SERVICES	0	0	0	8
9			Total Full-Time Equivalent (FTE)				9
10			MATERIALS AND SERVICES				10
11	199	0	11 Mowing/Landscape Expenses	100			11
12	0	0	12 Pump System Drainage	200			12
13	151	190	13 Weed Killer/Spray	400			13
14	448	397	14 Pacific Power & Light	800			14
15	909	1,021	15 Heavy Equipment/Maint	3,000			15
16	0	0	16 Light Equipment/Maint	200			16
17							17
18							18
19	1,707	1,608	TOTAL MATERIALS AND SERVICES	4,700	0	0	19
20							20
21			CAPITAL OUTLAY				21
22		0	22 Equipment	4,000			22
23	5,130	0	23 Construction	4,000			23
24		0	24 Improvements				24
25							25
26	5,130	0	TOTAL CAPITAL OUTLAY	8,000	0	0	26
27							27
28							28
29			CONTINGENCY				29
30	0	0	30 Operating Contingency	0			30
31	0	0	TOTAL OPERATING CONTINGENCY	0	0	0	31
32							32
33	24,797	26,527	UNAPPROPRIATED ENDING FUND BALANCE	16,160	0	0	33
34							34
35							35
36	31,634	28,135	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	28,860	0	0	36

**RESOURCES**  
Storm Water Drainage Fund

City of Halsey, Oregon

Historical Data			Adopted Budget This Year Year 2021-22	RESOURCE DESCRIPTION	Budget for Next Year: 2022-23				
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
1	5350	11092	10,000	1	Available cash on hand* (cash basis)	12,000			1
2	271.06	131.95	100	2	Interest	50			2
3				3					3
4				4	<b>OTHER RESOURCES</b>				4
5	-40.04	20.04	500	5	Miscellaneous Income	600			5
6	4348.32	4539.27	4,000	6	Utility Service Charge	12,000			6
7	0		0	7	Grants				7
8	14000	12000	30,000	8	Transfers IN from other funds	12,000			8
9				9					9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	23,929	27,783	44,600	29	Total resources, except taxes to be levied				29
30	0	0	0	30	Taxes estimated to be received				30
31	0	0	0	31	Taxes collected in year levied				31
32	<b>23,929</b>	<b>27,783</b>	<b>44,600</b>	32	<b>TOTAL RESOURCES</b>	<b>36,650</b>	<b>0</b>	<b>0</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY  
SUMMARY ALLOCATED AND NOT ALLOCATED REQUIREMENTS  
Storm Water Drainage Fund**

Historical Data			Adopted Budget This Year 2021-22	REQUIREMENTS FOR: Storm Water Drainage	Budget For Next Year 2022-23				
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
1				PERSONNEL SERVICES					
2	3,292	3,800	6,000	2 Payroll	6,500				2
3	388	391	700	3 Payroll Taxes (5201-5204)	650				3
4	2,105	1,835	2,800	4 Employee Health Insurance	2,400				4
5	284	263	500	5 PERS Retirement Employee	500				5
6	2,204	1,427	1,200	6 PERS Retirement Employer	1,200				6
7	<b>8,273</b>	<b>7,716</b>	<b>11,200</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>11,250</b>		<b>0</b>	<b>0</b>	7
8	<b>0</b>	<b>0.10</b>	<b>0.10</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.10</b>		<b>0.10</b>	<b>0.10</b>	8
9									9
10				MATERIALS AND SERVICES					10
11	0	0	100	11 Mowing/Landscape Expenses	100				11
12	0	0	400	12 City Hall Expense Drainage	0				12
13	279	0	500	13 Customer Expense Drainage	600				13
14	1,400	0	2,500	14 System Maintenance	2,900				14
15	113	190	400	15 Weed Killer/Spray	400				15
16	345	115	500	16 Gravel/Ground Cover	300				16
17	88	0	200	17 PW Supplies/Op & Mat Sup	200				17
18	679	2,108	10,500	18 Heavy Equipment	4,500				18
19	137	0	300	19 Light Equipment	400				19
20	544	476	0	20 Contracts/Professional Services	0				20
21	<b>3,585</b>	<b>2,888</b>	<b>15,400</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>9,400</b>		<b>0</b>	<b>0</b>	21
22									22
23				CAPITAL OUTLAY					23
24	1,000	500	5,000	24 Equipment	4,000				24
25	0	0	5,000	25 Construction	4,000				25
26	0	0		26 Improvements					26
27	<b>1,000</b>	<b>500</b>	<b>10,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>8,000</b>		<b>0</b>	<b>0</b>	27
28									28
29				CONTINGENCY					29
30	0	0	0	30 Operating Contingency					30
31	0	0	0	<b>TOTAL OPERATING CONTINGENCY</b>	<b>0</b>		<b>0</b>	<b>0</b>	31
32									32
33	0	0	0	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>		<b>0</b>	<b>0</b>	33
34									34
35	<b>12,858</b>	<b>11,105</b>	<b>36,600</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>28,650</b>		<b>0</b>	<b>0</b>	35

REQUIREMENTS SUMMARY  
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

(name of fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget For Next Year 20__-__			
Actual Second Preceding Year 20__-__	First Preceding Year 20__-__	Adopted Budget This Year 20__-__	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3				TOTAL PERSONNEL SERVICES	0	0	0	3
4	0	0	0	Total Full-Time Equivalent (FTE)				4
5				MATERIALS AND SERVICES NOT ALLOCATED				5
6								6
7								7
8				TOTAL MATERIALS AND SERVICES	0	0	0	8
9	0	0	0	CAPITAL OUTLAY NOT ALLOCATED				9
10								10
11				TOTAL CAPITAL OUTLAY	0	0	0	11
12								12
13	0	0	0	TOTAL DEBT SERVICE				13
14								14
15				TOTAL SPECIAL PAYMENTS	0	0	0	15
16								16
17	0	0	0	SPECIAL PAYMENTS				17
18								18
19				TOTAL INTERFUND TRANSFERS	0	0	0	19
20								20
21	0	0	0	Vehicle & Equipment Reserve	1,000	0	0	21
22								22
23			2,000	TOTAL REQUIREMENTS NOT ALLOCATED	1,000	0	0	23
24								24
25								25
26								26
27								27
28	0	0	2,000	OPERATING CONTINGENCY	0	0	0	28
29			6,000					29
30	0	0	8,000	TOTAL REQUIREMENTS FOR ALL ORG. UNITS/PROGRAMS WITHIN FUND	1,000	0	0	30
31	12,858	11,105	36,600	Reserved for future expenditure	28,650	0	0	31
32				UNAPPROPRIATED ENDING FUND BALANCE	7,000			32
33	11,071	16,678						33
34				TOTAL REQUIREMENTS	36,650	0	0	34
35	23,929	27,783	44,600					35

**SPECIAL FUND**  
**RESOURCES AND REQUIREMENTS**  
Water System Development Fund

Historical Data			DESCRIPTION	Budget for Next Year 2021-22		
Actual	Actual	Adopted Budget		Proposed By	Approved By	Adopted By
Second Preceding Year 2018-19	First Preceding Year 2019-20	Year 2020-21	RESOURCES	Budget Officer	Budget Committee	Governing Body
1			1			
2	96,163	102,183	2	106,000		
3	2,448	2,154	3	500		
4	3,572	0	4			
5			5			
6			6			
7			7			
8			8			
9			9			
10	102,183	104,337	10	108,000	0	0
11			11	0		
12			12			
13	<b>102,183</b>	<b>104,337</b>	13	<b>106,500</b>	<b>0</b>	<b>0</b>
14			14			
15			15			
16	0	0	16	0		
17	0	0	17			
18	0	0	18	0		
19	0	0	19	0		
20			20			
21			21			
22			22			
23			23			
24			24			
25			25			
26			26			
27			27			
28			28	0		
29	102,183	104,337	29			
30			30	106,500	0	0
31	<b>102,183</b>	<b>104,337</b>	31	<b>106,500</b>	<b>0</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year  
 \*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND**  
**RESOURCES AND REQUIREMENTS**  
Sewer System Development Fund

Historical Data			DESCRIPTION	Budget for Next Year 2022-23		
Actual	First Preceding Year 2020-21	Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			RESOURCES			
2	28,826	29,434	2	Cash on hand * (cash basis), or	30,500	
3	608	225.52	3	Interest on Investments	100	
4	0	881.54	4	SDC Reimbursements	0	
5			5			
6			6			
7			7			
8			8			
9			9			
10	29,434	30,541	10	Total Resources, except taxes to be levied	30,200	
11			11	Taxes estimated to be received	0	
12			12	Taxes collected in year levied		
13	<b>29,434</b>	<b>30,541</b>	13	<b>TOTAL RESOURCES</b>	<b>30,600</b>	<b>0</b>
14			14	<b>REQUIREMENTS **</b>		<b>0</b>
15			15	Org Unit or Prog & Activity		
16	0	0	16	Sewer Dept Cap	0	
17	0	0	17	Sewer Dept Cap	0	
18			18	Equipment - Capital Outlay		
19			19	Construction - Capital Outlay		
20			20			
21			21			
22			22			
23			23			
24			24			
25			25			
26			26			
27			27			
28			28	Operating Contingency		
29	29,434	30,541	29	Ending balance (prior years)		
30			30	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>30,600</b>	<b>0</b>
31	<b>29,434</b>	<b>30,541</b>	31	<b>TOTAL REQUIREMENTS</b>	<b>30,600</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND**  
**RESOURCES AND REQUIREMENTS**  
Stormwater System Development Fund

City of Halsey, Oregon

Historical Data			DESCRIPTION	Budget for Next Year 2022-23		
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
			RESOURCES			
1			1			
2	128,806	120,057	2	123,000		
3	2,498	916	3	500		
4	0	1,458	4			
5			5			
6			6			
7			7			
8			8			
9			9			
10	131,304	122,431	10	0	0	0
11			11	0		
12			12			
13	<b>131,304</b>	<b>122,431</b>	13	<b>123,500</b>	<b>0</b>	<b>0</b>
14			14			
			REQUIREMENTS **			
15			15			
16	11,247	0	16	0	0	0
17			17			
18	0	0	18	0	0	0
19	0	0	19	0	0	0
20			20			
21			21			
22			22			
23			23			
24			24			
25			25			
26			26			
27			27			
28			28	0	0	0
29	120,057	122,431	29			
30			30	123,500	0	0
31	<b>131,304</b>	<b>122,431</b>	31	<b>123,500</b>	<b>0</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the Fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**SPECIAL FUND**  
**RESOURCES AND REQUIREMENTS**  
Veterans Memorial Park Fund

		Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2021-22		
Actual		First Preceding Year 2020-21	Adopted Budget Year 2021-22	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
1								
2	14,913	13,246	11,000	1	Cash on hand * (cash basis), or			
3				2	Miscellaneous Income	12,000		
4	282	97	100	3	Interest on Investments	100		
5				4	Memorial Contributions			
6				5	Grants			
7				6	Transfers IN, from other funds			
8				7				
9				8				
10	15,195	13,343	11,100	9	Total Resources, except taxes to be levied	0	0	0
11			0	10	Taxes estimated to be received	0		
12	0	0		11	Taxes collected in year levied			
13	<b>15,195</b>	<b>13,343</b>	<b>11,100</b>	12	<b>TOTAL RESOURCES</b>	<b>12,100</b>	<b>0</b>	<b>0</b>
14				13	<b>REQUIREMENTS **</b>			
15				14				
16	0	385	500	15	Org Unit or Prog & Activity			
17	180	74	1,000	16	Parks Dept	500		
18	0	0	0	17	Misc. Expense			
19	62	105	1,000	18	Operating Materials & Supplies	1,000		
20	1,707	500	1,600	19	Professional Fees			
21				20	M&S	1,000		
22				21	Park Maintenance	1,000		
23				22	Cap			
24				23				
25				24				
26				25				
27				26				
28				27				
29	13,246	12,279		28	Ending balance (prior years)			
30			7,000	29	UNAPPROPRIATED ENDING FUND BALANCE	8,600	0	0
31	<b>15,195</b>	<b>13,343</b>	<b>11,100</b>	30	<b>TOTAL REQUIREMENTS</b>	<b>12,100</b>	<b>0</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.



**SPECIAL FUND  
RESOURCES AND REQUIREMENTS**

Halsey City Park Fund

City of Halsey, Oregon

Historical Data			DESCRIPTION	Budget for Next Year 2022-23		
Actual Second Preceding Year 2019-20	First Preceding Year 2020-21	Adopted Budget Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1			RESOURCES			
2	7,819	7,892	2 Cash on hand * (cash basis), or	5,000		
3			3 Working Capital (accrual basis)			
4			4 Miscellaneous Income			
5	178	63	5 Interest on Investments	50		
6	270	0	6 Park Reservation Fees	800		
7	200	0	7 Donations to City Park			
8	5,000	2,000	8 Transferred IN from other funds	3,000		
9			9			
10	13,467	9,955	10 Total Resources, except taxes to be levied	8,850	0	0
11			11 Taxes estimated to be received	0	0	0
12			12 Taxes collected in year levied			
13	<b>13,467</b>	<b>9,955</b>	<b>TOTAL RESOURCES</b>	<b>8,850</b>	<b>0</b>	<b>0</b>
14			<b>REQUIREMENTS **</b>			
15			15			
16	961	829	16 Parks Dept	1,500		
17	0	0	17 Parks Dept	300		
18	0	203	18 Parks Dept	500		
19	1,108	572	19 Parks Dept	650		
20	611	465	20 Parks Dept	1,200		
21	190	430	21 Parks Dept	600		
22	544	0	22 Parks Dept	0		
23	0	120	23 Parks Dept	100		
24			24 Parks Dept	2,000		
25	2,162	0	25 Parks Dept	2,000		
26			26			
27			27			
28			28			
29	7,892	7,335	29 Operating Contingency			
30			30 Ending balance (prior years)	0		
31	<b>13,467</b>	<b>7,335</b>	<b>TOTAL REQUIREMENTS</b>	<b>8,850</b>	<b>0</b>	<b>0</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.